

Agenda Item 280 Dispensations

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation you need to **write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 282 Councillor Vacancy

At the time of preparing the meeting pack, NPC has received one application from Mr David Everett for the councillor vacancy. He wrote:

Dear Mr Crimmin

I write to apply for the vacant position of Councillor on the Newton Parish Council.

To assist the Councillors, below are a few words about me.

I was born and brought up in East London, and moved to Suffolk 37 years ago. I have been married to my wife Mandy for 38 years and we have two sons, and one young grandson. Having lived in Sudbury for 17 years, we then moved to the village of Newton three years ago.

My wife and I run a small business in the Communications Industry, which is based in Sudbury. Prior to starting this business in 2013, I had spent 34 years in the same industry holding several senior management and director level positions.

I have undertaken voluntary work in the past, both as a Suffolk Magistrate and a member of the Board of Visitors (now known as the Independent Monitoring Board) at Highpoint Prison. I found both of these positions very interesting and rewarding and I am proud to have served the community in this way.

I now feel that I am ready to resume voluntary work, and feel that working in the Newton Parish Council will enable me to serve my local community and help make a difference to our Village.

Although I have no previous experience of this type of work, I am prepared to learn, work hard and make a significant contribution to the work of the Parish Council.

I have read The Local Government Act 1972, Chapter 70, Part V and can confirm that I am eligible to apply for the vacancy.

Agenda Item 284 Emails Circulated

If there is an email that I have circulated which is not included on the agenda and you consider it should be discussed, please raise the item at this point.

Associated Papers NPC for Meeting on 9th December 2020

Agenda Item 285 Clerk's Report

Minute	Action	Complete ✓
20/240	Awaiting T&C's for RoSPA's post installation inspection from All Play Solutions.	
20/263	Minutes sent to Newsletter and updated on website.	✓
20/265	Response sent to resident, but unfortunately his reply did not take kindly to the information supplied. Councillors to review policy.	
20/267 a	Payments made to suppliers, individuals and organisations.	✓
20/268	Planning response sent to Babergh.	✓
20/270	MUGA sign content sent to Tennis 2000.	✓
20/270	Four locks purchased for the MUGA which is now locked.	✓
20/270	Due to work on NNP, the Risk Assessment, Inspection checklist and storage for tennis equipment is outstanding.	
20/272	Sent response to SCC Boundary Review consultation.	✓
20/273	Bus Shelter quotation is in progress.	
20/274	Application made for car charging point.	✓
20/275	Wrote to Mr Fisher.	✓
20/276	Quotations from electricians in progress.	
	Clerk's Delegated Power	
	Nothing to report since last meeting.	
	Clerk Hours	
	Up until 29th November 2020 - 491.5 hours worked / 465 hours paid.	

Associated Papers NPC for Meeting on 9th December 2020

Agenda Item 286a RFO Report

Receipts & Payments

Date	Details	Cheque	Power	Receipts	Payments
30/11/20	Tennis 2000 - MUGA 1st Instalment	101257	Localism Act 2011 ss 1 to 8	0.00	40,949.04
11/11/20	Cancelled	101258		0.00	0.00
11/11/20	Came & Co - Insurance of MUGA & Equipment	101259	Localism Act 2011 ss 1 to 8	0.00	754.91
27/11/20	All Play Solution Ltd - Play Equipment Deposit	101260	Localism Act 2011 ss 1 to 8	0.00	25,379.34
09/12/20	Garden Arb Business - Footpath cutting 2020	101261	Localism Act 2011 ss 1 to 8	0.00	360.00
09/12/20	BDC - Dog & Litter bin emptying	101262	Localism Act 2011 ss 1 to 8	0.00	187.87
31/12/20	DF Crimmin - Salary Oct to Dec	101263	Localism Act 2011 ss 1 to 8	0.00	2,113.40
31/12/20	DF Crimmin - WFHA Oct to Dec	101263	Localism Act 2011 ss 1 to 8	0.00	78.00
31/12/20	HMRC - Clerk Tax	101265	Localism Act 2011 ss 1 to 8	0.00	528.20
31/12/20	HMRC - Employers NI	101265	Localism Act 2011 ss 1 to 8	0.00	61.35

Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	30/10/20	£100.00				
Premium Accounts	30/10/20	£57,215.00	-£13,437.11	£70,752.11	£0.00	£0.00
Tracker Account	30/10/20	£1,164.96	£1,164.96	£0.00	£0.00	£0.00
		£58,479.96	-£12,272.15	£70,752.11	£0.00	

Actual v's Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£52,445.88				
Income			Expenditure			
Precept	£10,258.00	£10,258.00	Clerks Salary		£11,556.40	£9,720.65
Grants	£0.00	£4,505.00	Admin		£1,900.00	£587.54
Recycling	£400.00	£760.62	Donations		£800.00	£300.00
CIL / Other	£5,000.00	£18,421.87	Annual Subscriptions		£602.00	£260.87
Bank Interest	£25.00	£26.59	Footpath Maintenance		£300.00	£300.00
VAT Repayment	£0.00	£1,419.14	Insurance		£320.00	£1,086.31
			Inspection		£380.00	£380.00
			Maintenance		£2,000.00	£453.85
			Projects		£1,400.00	£71,325.05
			CIL / Other	£24,448.12	£4,000.00	£0.00
			Village Hall		£165.00	£0.00
			VAT Paid		£0.00	£15,096.42
			Contingency		£500.00	£0.00
			NNP	£5,505.00	£0.00	£598.56
Total	£15,683.00	£35,391.22	Total	£29,953.12	£23,923.40	£100,109.25
			Assets Carried Forward			-£12,272.15
Total		£87,837.10	Total			£87,837.10

Agenda Item 286b Budget Proposal 2021 /2022

Income

Income sources for 2021 / 22 have been based on those for 2020 / 21. I have assumed that SCC will again agree to the grant so that you can cut the footpaths twice a year.

Expenditure

The following assumptions should be noted

- The Clerk will not receive a cost of living increase in 2021 / 22
- The Bus Shelter replacement project will be funded from the Locality Grants received and the Asset Replacement or CIL Earmarked Reserve
- The project for an electricity supply to the recreation ground will be funded from the CIL Earmarked Reserve
- A budget of £1,500 is available for any project, including Fireworks, that the councillors wish to undertake during 2021 / 22
- Appendix A shows the full rational for the 2021 / 22 budget.
- NPC is asked to consider **a total expenditure budget of £19,029 for 2021 / 22.**

Please find below tables which show a comparison between 2019 / 20 budget and actual, 2020 / 21 budget, actual to date and that ***anticipated at year end*** and the anticipated budget for 2021 / 22.

	2019 / 20		2020 / 21			2021 / 22
	Budget	Actual	Budget	Actual to Date	To year end	Budget
Income						
Grants	0.00	103.80	0.00	4,505.00	144,500.00	1,677.20
Recycling	370.00	412.82	400.00	760.62	1,000.00	400.00
CIL / Other	0.00	6,766.62	5,000.00	18,421.87	18,421.87	0.00
Bank Interest	60.00	121.37	25.00	26.59	25.00	25.00
VAT Repayment	0.00	735.75	0.00	1,419.14	30,000.00	0.00
Total Income	430.00	8,140.36	5,425.00	25,133.22	193,946.87	2,102.20
Precept		10,258.00			10,258.00	
Expenditure						
Clerks Salary	4,162.00	5,145.49	11,556.40	7,017.70	12,268.70	10,304.00
Admin	1,806.00	1,419.29	1,900.00	509.54	1,900.00	1,650.00
Donations	800.00	200.00	800.00	300.00	800.00	800.00
Annual Subscriptions	425.00	626.98	602.00	260.87	602.00	425.00
Footpath Maintenance	360.00	300.00	300.00	0.00	300.00	300.00
Insurance	400.00	375.05	320.00	1,086.31	1,086.31	1,135.00
Inspection	350.00	272.00	380.00	380.00	380.00	415.00
Maintenance	1,200.00	928.18	2,000.00	297.29	2,000.00	2,000.00
Projects	1,400.00	2,679.40	1,400.00	71,325.05	122,400.00	1,500.00
CIL / Other	0.00	13,223.11	4,000.00	0.00	20,000.00	0.00
Village Hall	0.00	0.00	165.00	0.00	0.00	300.00
VAT Paid	0.00	1,419.14	0.00	15,005.11	29,100.00	0.00
Contingency	500.00	0.00	500.00	0.00	0.00	0.00
NNP	0.00	3,466.43	0.00	598.56	4,505.00	200.00
Total Expenditure	11,403.00	30,055.07	23,923.40	96,780.43	195,342.01	19,029.00

Associated Papers NPC for Meeting on 9th December 2020

Appendix A

	2021 / 22	
	Budget	Budget Notes 2021 / 2022
<u>Income</u>		
Grants	1,677.20	Grass Cutting grant - £177.20 / Locality
Recycling	400.00	
CIL / Other	0.00	
Bank Interest	25.00	
VAT Repayment	0.00	
Total Income	2,102.20	
Precept		
<u>Expenditure</u>		
Clerks Salary	10,304.00	780 hours at £12.98 per hour + £180 NI
Admin	1,650.00	Stationery £500 / Training £500 / Clerk WFH allowance £312 / Refreshments £200 / Speed Christmas Parcels £100 / Poppy appeal £100
Donations	800.00	SALC £280 / SLCC £112 / CAS £25
Annual Subscriptions	425.00	
Footpath Maintenance	300.00	
Insurance	1,135.00	
Inspection	415.00	Internal Audit £215 / External Audit £200
Maintenance	2,000.00	Dog Bins £320
Projects	1,500.00	
CIL / Other	0.00	
Village Hall	300.00	Hall Hire
VAT Paid	0.00	
Contingency	0.00	
NNP	200.00	NNP Admin £200
Total Expenditure	19,029.00	

Associated Papers NPC for Meeting on 9th December 2020

Agenda Item 287e Planning Status

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/20/03337	Site Of Former Red House Farm, Sudbury Road - Application under Section 73 of the Town and Country Planning Act - Variation of Condition 2 (Approved Plans and Documents) on planning permission DC/18/00190 (to facilitate changes to house types, interior accommodation and other minor changes).	20/232a	Support	Permission 19/11/2020
DC/20/03810	Perrywood Garden Centre, Newton Road - Erection of a new garden centre building (Use Class A1) including restaurant, enclosed and open canopies and outdoor sales area. Erection of a glasshouse and store. Partial demolition of and erection of an extension to the existing garden centre building (to be used for Use Classes A1 and B1). Erection of a replacement potting shed. External alterations of the existing barn. Erection of electricity sub-stations and an electricity distribution building. Provision of landscaping, car parking areas, wildlife area and outdoor events space.	20/250a	Support	
DC/20/03914	Marks Meadow, Rectory Road - Application for approval of reserved matters following outline approval DC/20/00859 (Outline Planning Application (Access to be considered all other matters reserved) - Erection of 3no. dwellings with garages and creation of new access) - Phased development details for Landscaping, Design and Scale for Plot 1 only.	20/250b	Support	Permission 06/11/2020
DC/20/03968	Valley Farm, Valley Road - Application for Listed Building Consent - Alteration to existing vehicular access and demolition of front wall, installation of hard surfaced driveways, patio areas and boundary treatments as detailed in the Design and Access Statement and accompanying plans.	20/250c	Support	Permission 05/11/2020
DC/20/04179	Hills Barn, Sudbury Road - Erection of a single-storey detached cartlodge.	20/250d	Support	Permission 06/11/2020
DC/20/04199	Buckledee Cottage, Assington Road - Erection of single storey rear conservatory extension.	20/250e	Support	Permission 12/11/2020
DC/20/04701	Valley Farm, Valley Road - Application under Section 73 of The Town and Country Planning Act - Variation of Condition 2 (Approved Plans and Documents) of planning permission DC/18/00101 (Conversion of timber framed barn and adjoining brick granary to dwelling house.)	20/268a	Noted	
DC/20/04696	Valley Farm Valley Road - Application under Section 19 of the Planning (Listed Buildings and Conservation Areas) Act 1990 - Variation of Condition 2 (Approved Plans and Documents) of Listed Building Consent DC/18/00102 (Conversion of timber framed barn and adjoining brick granary to dwelling house)	20/268b	Noted	

Agenda Item 289 Joint Local Plan

As per the email that I sent you from Babergh on the 17th November 2020. Babergh are inviting you to submit representations on the legal compliance and soundness of the Pre-Submission Joint Local Plan (Regulation 19) document.

Agenda Item 290 Recreation Ground

All Play Solutions require the content of the signage that NPC want by each of the 3 areas of equipment in the recreation ground. They sent the following sample:



Agenda Item 292 Assets

Tree

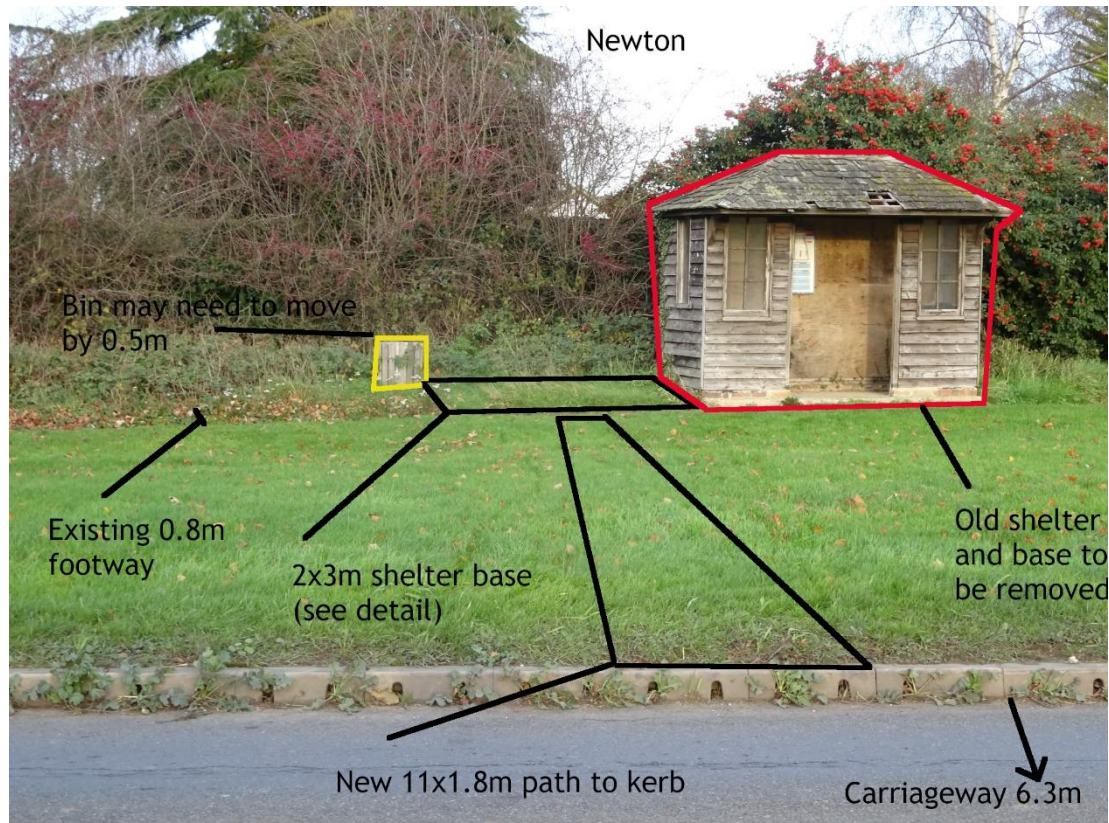
A decision on the commemorative oak tree is still outstanding.

Village Sign

Is there any update from resident on repair of village sign?

Bus Shelter at Links View

Following discussions with SCC's Transport Development Manager for Passenger Transport, Simon Barnett, he has now requested quotations for the works below to be undertaken:



He has requested that NPC obtain a letter from the Newton Green Trust to confirm their agreement to the proposals.

Agenda Item 293 Car Charging Point

I completed the Plug in Suffolk Community Grant Scheme – Initial Expression of Interest form and copied Cllr Schwenk who was to raise it with the Village Hall Management Committee.

Agenda Item 294 Electrical Supply

Cllr Presland will update you on the options offered by electrical contractors in relation to providing an electrical supply in the Recreation Ground.

Agenda Item 295 NPC Meeting Dates in 2021

Proposed dates for meetings in 2021 are on the following Wednesdays' starting at 7.30pm:

- 13th January 2021
- 10th February 2021
- 10th March 2021
- 14th April 2021
- 12th May 2021
- 2nd June 2021
- 14th July 2021
- 11th August 2021 (Provisional)
- 8th September 2021
- 13th October 2021
- 10th November 2021
- 8th December 2021.

At this stage, due to the uncertainty of COVID-19 restrictions, it is not worth fixing a date for the Annual Parish Assembly.