

Agenda Item 107 Dispensations

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation you need to **write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 110 Community Wardens

The Community Wardens Manager for Sudbury Town Council, Bradley Smith, will give a short presentation of the services they can offer NPC both within SCC's Community Self Help Scheme and outside. As a Clerk, the Community Wardens have worked for me at 6 of the 7 councils that I have worked for dating back to 2009.

Agenda Item 111 Emails Circulated

If there is an email that I have circulated which is not included on the agenda and you consider it should be discussed, please raise the item at this point.

Agenda Item 112 Clerk's Report

Minute	Action	Complete ✓
20/265	Response sent to resident, but unfortunately his reply did not take kindly to the information supplied. Councillors to review policy.	
20/290	Signage requirements for All Play Solutions is outstanding.	
21/075	Cllr Bower to produce Risk Assessment re SID deployment.	
21/076	Dog bin installed by Community Wardens.	✓
21/080	"Cars for Sale" warning sign still to be ordered.	
21/082	Chairman and representative details advised to SALC.	✓
21/086	Minutes sent to Newsletter and updated on website.	✓
21/088	Representative details advised to organisations and updated on website.	✓
21/089	Letter of engagement sent to Heelis & Lodge.	✓
21/094 f	Payments made to suppliers, individuals and organisations.	✓
21/095	Planning response(s) sent to Babergh.	✓
21/097	Response sent to Babergh re Newton NP.	✓

Associated Papers NPC for Meeting on 2nd June 2021

Agenda Item 113a RFO Report

I have contacted HMRC regarding their VAT overpayment of £3,910.38. They will be writing to NPC so that this amount can be returned to them

Receipts & Payments

Date	Details	Cheque	Power	Receipts		Payments	
08/04/21	Babergh Precept, Recycling & CIL			14,488.26	Y	0.00	
14/04/21	AIS - FFE Inspection	101276	Localism Act 2011 ss 1 to 8	0.00		192.00	Y
19/04/21	Babergh Grant			256.00	Y	0.00	
26/04/21	VAT Repayment			352.64	Y	0.00	
05/05/21	SALC - Annual Subscription	101277	Localism Act 2011 ss 1 to 8	0.00		269.30	
02/06/21	Heelis & Lodge - Audit Fee	101278	Localism Act 2011 ss 1 to 8	0.00		235.00	
02/06/21	BDC - Dog & Litter bin emptying	101279	Localism Act 2011 ss 1 to 8	0.00		558.80	
30/06/21	DF Crimmin - Salary Apr to June	101280	Localism Act 2011 ss 1 to 8	0.00		2,024.90	
30/06/21	DF Crimmin - WFHA Apr to June	101280	Localism Act 2011 ss 1 to 8	0.00		78.00	
30/06/21	HMRC - Clerk Tax	101281	Localism Act 2011 ss 1 to 8	0.00		506.20	
30/06/21	HMRC - Er's NI	101281	Localism Act 2011 ss 1 to 8	0.00		44.31	

Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	30/04/21	£100.00				
Premium Accounts	30/04/21	£54,454.57	£50,838.06	£3,716.51	£0.00	£0.00
Tracker Account	30/04/21	£1,165.05	£1,165.05	£0.00	£0.00	£0.00
		£55,719.62	£52,003.11	£3,716.51	£0.00	

Actual vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£40,814.72				
Income			Expenditure			
Precept	£10,518.00	£5,259.00	Clerks Salary		£10,304.00	£2,575.41
Grants	£1,677.20	£256.00	Admin		£1,650.00	£78.00
Recycling	£400.00	£331.80	Donations		£800.00	£0.00
CIL / Other	£0.00	£8,897.46	Annual Subscriptions		£425.00	£269.30
Bank Interest	£25.00	£0.00	Footpath Maintenance		£300.00	£0.00
VAT Repayment	£0.00	£352.64	Insurance		£1,135.00	£0.00
			Inspection		£415.00	£235.00
			Maintenance		£2,000.00	£465.67
			Projects		£1,500.00	£160.00
			CIL / Other	£30,431.35	£0.00	£0.00
			Village Hall		£300.00	£0.00
			VAT Paid		£0.00	£125.13
			Contingency		£0.00	£0.00
			NNP		£200.00	£0.00
Total	£12,620.20	£15,096.90	Total	£30,431.35	£19,029.00	£3,908.51
			Assets Carried Forward			£52,003.11
Total		£55,911.62	Total			£55,911.62

Agenda Item 113b Donation Request

Sally Lewis and Anna Groom wrote.



Boxford CEVC
Primary School

Charity number: 1037332



Friends of Boxford School - Parent Teacher Association
Registered Charity Number 1037332

Dear Mr Presland

26 May 2021

Re: Boxford School BIG Library Renovation Project

We are writing to you on behalf of the Friends of Boxford School (FoBS). We are the parent-teacher association for the village school serving Boxford, Edwardstone, Groton, Assington and Newton communities.

This year, with our help, Boxford CEVC Primary School would like to renovate and refurbish the school library. The plans are very exciting, not only will the library be a bright and colourful space for children to read, it is also hoped to offer dedicated computer stations, a green screen area for drama and a 'cosy corner' for children with special educational needs to take time out. It will become a multi-functional space for children and staff, creating a wonderful environment for learning and reading.

Fun facts about why reading matters:

- Reading expands your vocabulary, making you sound like a genius and helps with your speech and writing
- Read 20 minutes a day and you'll read 1,800,000 words a year
- Books help us to appreciate others
- You are more likely to learn something new every day if you read.
- Reading helps reduce stress and can be therapeutic, reading also boosts analytical thinking

FoBS were planning to fund the library project in full. Unfortunately, due to the pandemic we had to call a halt to our large fundraising events in 2020/21 such as the Summer and Christmas Fayres. Whilst our fundraisers continue, kicking off the Easter holidays with The Brilliant Boxford School Readathon and an Easter Trail, they are on a smaller scale. Our fundraising target is £12,000, so far we have raised £5,500.

This is where we need your help. We are asking if Newton Parish Council would consider making a financial donation to our BIG Library Renovation Project. Please help us realise the dream and transform the library into the 'Heart of the School' benefitting all the children at Boxford, we would be enormously grateful!

Should you wish to donate, please complete the attached form.

Thank you for your time.

Agenda Item 113c Trenching quotations

You have received two quotations for the trenching requirements for the electricity supply to the Recreation Ground:

QUOTATION OF ELECTRICAL WORKS

Trenching cable and installing posts for electrical supply

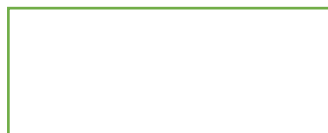
£480.00 exc vat incl labour & materials

GENERAL NOTES

1. ALL CERTIFICATES ISSUED ON COMPLETION IF REQUIRED
2. ALL RUBBISH LEFT ON SITE TO BE REMOVED BY CLIENT
3. QUOTE IS PRICED ON NO PRE-EXISTING FAULTS ON INSTALLATION. ANY FAULTS FOUND CLIENT TO BE INFORMED OF ANY ADDITIONAL COSTS
4. NO RESPONSIBILITY FOR ANY FLOOR COVERINGS TOUCHED DURING WORKS

Associated Papers NPC for Meeting on 2nd June 2021

Details	Net Amount	VAT Rate	VAT
Note: THIS IS NOT A V.A.T. INVOICE			
To lay electric cable in ducting from Newton Village Hall to the Playing field.			
Carefully remove turf.			
Trench to be dug with a digger to 450mm minimum in depth.			
Lay cable in ducting. Cabel & ducting to be supplied by others.			
Back fill and reinstate turf.			
Car park trench to be compacted with rubble type material, to avoid sinkage.			
Clear any debri from site.	650.00	20.00	130.00



All invoices to be paid within 30 days, otherwise additional charges may apply.

Total Net Amount	650.00
Carriage Net	0.00
Total VAT Amount	130.00
Invoice Total	780.00

Associated Papers NPC for Meeting on 2nd June 2021

Agenda Item 114e Planning Status

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/20/03810	Perrywood Garden Centre, Newton Road - Erection of a new garden centre building (Use Class A1) including restaurant, enclosed and open canopies and outdoor sales area. Erection of a glasshouse and store. Partial demolition of and erection of an extension to the existing garden centre building (to be used for Use Classes A1 and B1). Erection of a replacement potting shed. External alterations of the existing barn. Erection of electricity sub-stations and an electricity distribution building. Provision of landscaping, car parking areas, wildlife area and outdoor events space.	20/250a	Support	
DC/20/05183	Chilton Woods Mixed Development Land, North Of Woodhall Business Park, Sudbury - Reserved matters application for Phase 1 (Infrastructure) (matters relating to layout, scale, appearance and landscaping) for the installation of site wide infrastructure, including spine road, sustainable drainage scheme and associated services, infrastructure, landscaping and ecological enhancements details pursuant to Outline Planning Permission ref. B/15/01718, dated 29th March 2018 (Outline application (with all matters reserved except for access) - Erection of up to 1,150 dwellings (Use Class C3); 15ha of employment development (to include B1, B2 and B8 uses, a hotel (C1), a household waste recycling centre (sui generis) and a district heating network energy centre); village centre (comprising up to 1,000m2 Gross Floor Area (GFA) of retail floor space (A1, A2, A3, A4 and A5), village hall (D2), workspace (B1a), residential dwellings (C3), primary school (D1), pre-school (D1) and car parking); creation of new vehicular access points and associated works; sustainable transport links; community woodland; open space (including children's play areas); sustainable drainage (SuDS); sports pavilion (D2) and playing fields; allotments; and associated ancillary works.)	20/287b	No Comments	Permission 29/04/2021
DC/20/04875	Hurrells Farm, Boxford Lane - Application for Listed Building Consent - Conversion of and extension to outbuildings to form 1No dwelling and alterations to vehicular access.	20/287d	Support	
DC/20/04874	Hurrells Farm, Boxford Lane - Conversion of and extension to outbuildings to form 1No dwelling and alterations to vehicular access.	20/287d	Support	
DC/20/05183	Adjoining Parish Chilton Woods Mixed Development, Land North Of Woodhall Business Park, Sudbury. Following receipt of further information, NPC has an opportunity to comment further if it wishes.	21/027b	No Comment	Permission 29/04/2021
DC/21/00941	Valley Farm, Valley Road - Application for Listed Building Consent - Works to facilitate change of use and conversion of a 3 bay curtilage listed timber frame barn, with midstrey and lean to, from agricultural to 1no. residential (C3) dwelling.	21/046a	Support	
DC/21/00940	Valley Farm, Valley Road - Change of use of a 3 bay curtilage listed timber frame barn, with midstrey and lean to, from agricultural to 1no. residential (C3) dwelling and associated building operations to facilitate conversion.	21/046b	Support	
	Planning Appeal APP/D3505/W/21/3267312 for Old Joes Driving Range, Great Cornard	21/046b	No Comment	
DC/21/01460	Chilton Woods Mixed Development, Land North Of Woodhall Business Park - Discharge of Conditions Application for B/15/01718- Condition 8 (Design Code)		No Comment	
DC/21/01451	Rotten Row Farm Rotten Row - Continued use of buildings for agricultural, industrial and commercial purposes.	21/071a	Objected	
DC/21/02386	The Thatch, Sudbury Road - Erection of extension to and pitched roof over existing, replacement windows and doors to modern extension, installation of flue, internal alterations to form annex, Extensions to garage for added parking and annex accommodation. External and internal works as detailed in Design and Access Statement and Schedule of Works.	21/095a	Support	
DC/21/02387	The Thatch, Sudbury Road - Application for Listed Building Consent - Erection of extension to and pitched roof over existing, replacement windows and doors to modern extension, installation of flue, internal alterations to form annex, Extensions to garage for added parking and annex accommodation. External and internal works as detailed in Design and Access Statement and Schedule of Works.	21/095b	Support	

Agenda Item 115 Recreation Ground

Cllr Presland has verified with Barclays that All Play Solutions has returned the outstanding deposit in full to NPC.

Agenda Item 116 Neighbourhood Plan

NPC has responded to the points raised by Babergh following the close of the Regulation 16 consultation on Newton's NP.

As per the email circulated on the 24th May 2021, NPC has now been advised that Ann Skippers MRTPI is the Independent Examiner of Newton's NP and has commenced the process of review.

Agenda Item 120 Litter Pick

At the May meeting councillors decided to have a litter pick on Saturday 26th June 2021 starting at 10am. I circulated to you the Risk Assessment for the event on the 6th May so that you can agree at this meeting any modifications in relation to COVID that you want included. The Risk Assessment and Babergh's guidelines are attached for your review.