

Agenda Item 146 Dispensations

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation you need to **write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 149 Emails Circulated

If there is an email that I have circulated which is not included on the agenda and you consider it should be discussed, please raise the item at this point.

Agenda Item 150 Clerk's Report

Minute	Action	Complete ✓
20/265	Response sent to resident, but unfortunately his reply did not take kindly to the information supplied. Councillors to review policy.	
20/290	Agenda Item 153 8th September 2021.	✓
21/080	"Cars for Sale" warning sign still to be ordered.	
21/126	Minutes sent to Newsletter and updated on website.	✓
21/130 a	Payments made to suppliers, individuals and organisations.	✓
21/130 b	Reserves Policy published on website.	✓
21/133	NNP Referendum newsletter to be produced.	
21/134	James Finch updated with Valley Road speed issues.	✓
21/136	Standing Orders & Financial Regulations updated on website.	✓
21/141	CLlr Smith's training booked with SALC.	✓
21/141	Training session held with Chris Bowden.	✓
21/143	Awaiting contact details re permissive footpath.	
21/143	Community Wardens removed growth around 30mph village entry sign. SCC Highways cleared pavement from Valley Road to 30mph village entry sign.	✓

Agenda Item 151a External Auditor's Report

PKF Littlejohn LLP



Mr Dave Crimmin
Newton Parish Council
Cragston
Sudbury Road
Newton
Sudbury
Suffolk
CO10 0QH

Our ref SF0286
SAAA ref SB06174

Email sba@pkf-l.com

25 August 2021

Dear Mr Crimmin

Newton Parish Council

Completion of the limited assurance review for the year ended 31 March 2021

We have completed our review of the Annual Governance & Accountability Return (AGAR) for Newton Parish Council for the year ended 31 March 2021. Please find the external auditor report and certificate (Section 3 of the AGAR Part 3) included for your attention as another attachment to the email containing this letter along with a copy of Sections 1 and 2, on which our report is based.

The external auditor report and certificate detail any matters arising from the review. The smaller authority must consider these matters and decide what, if any, action is required.

Action you are required to take at the conclusion of the review

The Accounts and Audit Regulations 2015 (SI 2015/234) as amended by the Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 (SI 2020/404) set out what you must do at the conclusion of the review. In summary, you are required to:

- Prepare a "Notice of conclusion of audit" which details the rights of inspection, in line with the statutory requirements. We attach a pro forma notice you may use for this purpose.
- Publish the "Notice" along with the certified AGAR (Sections 1, 2 & 3) before 30 September, which must include publication on the smaller authority's website.
- Keep copies of the AGAR available for purchase by any person on payment of a reasonable sum.
- Ensure that Sections 1, 2 and 3 of the published AGAR remain available for public access for a period of not less than 5 years from the date of publication.

Fee

We enclose our fee note for the review, which is in accordance with the fee scales set by Smaller Authorities' Audit Appointments Ltd. Please arrange for this to be paid at the earliest opportunity.

Additional charges are itemised on the fee note, where applicable. These arise where either:

Associated Papers NPC for Meeting on 8th September 2021

- we were required to issue chaser letters and/or exercise our statutory powers due to a failure to provide an AGAR; or
- we had to seek clarification and/or correction to supporting documentation due to a mistake or omission by the smaller authority; or
- it was necessary for us to undertake additional work.

Please return the remittance advice with your payment, which should be sent to: PKF Littlejohn LLP, Ref: Credit control (SBA), 5th Floor, 15 Westferry Circus, Canary Wharf, London, E14 4HD. Please include the reference SF0286 or Newton Parish Council as a reference when paying by BACS.

Timetable for 2021/22

Next year we plan to set a submission deadline for the return of the completed AGAR Part 3 and associated documents (or Certificate of Exemption) in the usual way and this is expected to be Friday 1 July 2022. It is anticipated that the instructions will be sent out during March 2022, subject to arrangements for the 2021/22 AGARs and Certificates of Exemption being finalised by Smaller Authorities' Audit Appointments Limited (SAAA). Our instructions will cover any changes about which smaller authorities need to be aware.

- The smaller authority must inform the electorate of a single period of 30 working days during which public rights may be exercised. This information **must be published at least the day before the inspection period commences**;
- The inspection period **must** include the first 10 working days of July 2022, i.e. 1 to 14 July inclusive. In practice this means that public rights may be exercised:
 - at the earliest, between Friday 3 June and Thursday 14 July 2022; and
 - at the latest, between Friday 1 July and Thursday 11 August 2022.

As in previous years, in order to assist you in this process we plan to include a pro forma template notice with a suggested inspection period on our website. On submitting your AGAR and associated documentation, as was the case for this year, we will need you to either confirm that the suggested dates have been adopted or inform us of the alternative dates selected.

Feedback on 2020/21

Please note that if you wish to provide feedback, our satisfaction survey template can be used, which is available on our website on this page: <https://www.pkf-l.com/services/limited-assurance-regime/useful-information-and-links/>

Yours sincerely



PKF Littlejohn LLP

Section 3 – External Auditor Report and Certificate 2020/21

In respect of **Newton Parish Council – SF0286**

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2021; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

2 External auditor report 2020/21

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with *Proper Practices* and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2020/21

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2021.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

25/08/2021

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

Associated Papers NPC for Meeting on 8th September 2021

Agenda Item 151b Asset Register as at 1st September 2021

Asset No	Date Purchased	Description	Street Furniture Value	Location	Location No	Picture No	Insurance cover as at 1st October 2020	Notes
1		Village Hall			29	11		Asset value removed from register following NPC meeting on 09/01/2008 minute 08/005.
2		War Memorial	£5,000	Green	6	24	£7,334.34	
3		Bus Shelter	£3,150	Green	8	6	£4,377.50	
4		Bus Shelter	£3,150	Near Links View	11	8	£4,377.50	
5		Lamp Standard	£0	Plampin Close	26	1	£0.00	Adopted SCC Dec 2012
6		Lamp Standard	£0	Plampin Close	27	2	£0.00	Adopted SCC Dec 2012
7		Lamp Standard	£0	Plampin Close	28	3	£0.00	Adopted SCC Dec 2012
8	Jul-05	Litter Basket	£100	Plampin Close	25	5	£0.00	*
9	Jul-05	Litter Basket	£100	Green next to Bus Shelter	9	6	£0.00	*
10	Mar-06	Litter Basket	£100	Next to Bus Shelter (Links View)	10	7	£0.00	*
11	Mar-06	Litter Basket	£100	Playingfield	19	20	£0.00	*
12		Park Bench	£300	Plampin Close	1	5	£412.00	
13	Jun-07	Park Bench	£300	Outside Deens	13	10	£412.00	
14		Park Bench	£300	Memorial Gardens	14	12	£412.00	
15		Park Bench	£300	Memorial Gardens	15	13	£412.00	
16		Park Bench	£300	Playingfield	21	14	£412.00	
17		Park Bench	£300	Playingfield	18	19	£412.00	
18		Park Bench	£300	Playingfield	20	21	£412.00	
19		Park Bench	£300	By War Memorial	7	23	£412.00	
20		Park Bench	£300	By War Memorial	5	25	£412.00	
21		Park Bench	£300	Green by Saracens Pond	3	26	£412.00	
22		Round Park Bench	£500	Green by Saracens Pond	4	27	£721.00	Removed
23		Village Sign	£1,500	Outside Deans	12	9	£2,266.00	
24		Weather Vane	£400	Green by Saracens Pond	2	28	£566.50	
25		Single Arch Swing	£0	Playingfield	16	22	£0.00	Removed July 2020
26		Fun Frame	£0	Playingfield	17	18	£0.00	Removed July 2020
27		Wobbly Bridge	£0	Playingfield	22	17	£0.00	Removed July 2020
28		Double Swing with Cradle Seat	£0	Playingfield	23	16	£0.00	Removed July 2020
29		Tunnel	£0	Playingfield	24	15	£0.00	Removed July 2020
30		Church Road Sign	£250	Green opp Church Rd	30	4	£0.00	*
31	Aug-07	Dog Bin	£95	Entrance to Playingfield			£0.00	*
32	Oct-06	Dog Bin	£95	Church Road			£0.00	*
33	Oct-06	Dog Bin	£95	Green Next to Telephone Box			£0.00	*
34	Oct-06	Dog Bin	£95	Green entrance to Links View			£0.00	*
35	Oct-06	Dog Bin	£95	Green outside Juglans			£0.00	*
36	Oct-06	Dog Bin	£95	Green opposite Burchetts			£0.00	*
37		Double Park Bench	£400	Plampin Close		29	£566.50	
38		Park Bench	£300	Alston Close		30	£412.00	
39		Notice Board	£200	Church Road		31	£0.00	*
40	Nov-07	Playground Sign	£30	Entrance to Playingfield			£0.00	*
41	Jan-08	By-Law sign	£30	Saracens Pond			£0.00	*
42	Jan-08	By-Law sign	£30	Village Hall			£0.00	*
43	Sep-08	Notice Board	£120	Village Hall			£0.00	*
44	Nov-09	Grit Bin	£135	Airey Close			£0.00	*
45	Nov-09	Grit Bin	£135	Links View			£0.00	*
46	Nov-09	Grit Bin	£135	Plampin Close			£0.00	*
47	Jan-10	Speed Radar Camera	£1,025	Cragston, Sudbury Road			£1,133.00	Returned July 2020
48	Jul-10	Dog Bin	£95	Footpath by Jordans			£0.00	*
49	Jul-10	Dog Bin	£95	Footpath by 1 Assington Road			£0.00	*
50	Nov-10	Slide	£0	Playingfield			£0.00	Removed July 2020
51	Nov-10	Playground Fence	£0	Playingfield			£0.00	Removed July 2020
52	Aug-11	Picnic Table	£128	Playingfield			£0.00	*
53	Aug-11	Picnic Table	£128	Playingfield			£0.00	*
54	Jan-12	Litter Bin	£110	Village Hall Car Park			£0.00	*
55							£0.00	*
56	Jul-14	QDJ Bench	£328	Field			£370.80	
		Land forming Newton Green					£0.00	Land registered to Newton Green Trust. NPC use Byelaws to prohibit anti-social behaviour on Newton Green.
57	Oct-14	Pent hut	£0	Playingfield			£0.00	Removed 2018
58	May-16	Line Marker	£289	Colin Poole's house			£0.00	*
59	Mar-17	Defibrillator & Cabinet	£820	Newton Green Golf Club			£0.00	Policy covers up to £5000 worth of Defib equipment.
60	Feb-18	Lap-top computer	£0				£0.00	Broke - replaced
61	Jan-19	Printer	£251	Clerk's House			£258.53	Broke Jun 2021
62	Apr-19	Lap-top computer	£616	Clerk's House			£634.48	
63	Jul-19	Bench	£269	Top of playingfield			£288.40	
64	Oct-19	Defibrillator & Cabinet	£1,750	Village Hall			£0.00	Policy covers up to £5000 worth of Defib equipment.
65	Jul-20	Speed Indicator Device	£2,188				£2,253.64	
71	Nov-20	MUGA	£54,792	Recreation Ground				
72	Jan-21	Forever Fit Equipment	£14,002	Recreation Ground			£145,131.12	
73	Apr-21	Dog Bin	£108	Green			£0.00	*
74								
75								
76				Office Contents			£0.00	
		Total	£96,429				£174,811.31	

* Value less than £250 excess of Aviva insurance so NPC resolved on 9th September 2009 (Minute 09/085 b) not to be covered.

Agenda Item 151c Insurance



redefining / standards

Date of this letter
27th August 2021

Master policy number
RGBDX6962034

Quote number
2387347

☎ **01483 462860**

✉ local.councils@cameandcompany.co.uk

Your policy schedule

Your Council Commercial Combined Insurance policy

Important Information

- This document contains the schedule and any endorsements which form part of your policy and is based on the information provided to us.
- The policy wording, schedule and endorsements should be read together as they show the cover we are providing.
- Please check the details are correct and that the cover meets your needs.
- If the details are incorrect or the cover does not meet your needs please contact your insurance advisor.
- If any of the information is incorrect we may change the terms and conditions, premium or withdraw cover.

Data Protection Notice

You may be aware that the European Union has introduced a new Regulation, known as the General Data Protection Regulation (GDPR), which applies to every organisation handling personal data.

Under the new regulation, your rights as a customer have been updated and expanded. We have updated our privacy policy to explain these rights as well as other changes required by the regulation.

View our privacy policy online at www.axa.co.uk/privacy-policy to find all about your rights, the information we collect on you and why. If you do not have access to the internet please contact us and we will send you a printed copy.

Policyholder details

Newton Parish Council
Cragston
Sudbury Road
Newton
Sudbury
Suffolk
CO10 0QH

Business description

Parish Council

Population

1000

Your period of insurance

Date this cover starts: 1st October 2021

Date this cover expires: 30th September 2022

Renewal date: 1st October 2022

Your 3 Year Long Term Agreement Premium

Premium: £1,043.31

Insurance Premium Tax (IPT) at the current rate: £125.20

Total amount payable: £1,168.51

Endorsements that apply to this section:

Long term agreement

- a. Long term agreement shall mean an agreement between you and us for a period of three years.
For the duration of the agreement we agree to leave unchanged your annual premium rates and policy details. In return, you agree to renew with us each year for the duration of the agreement.
- b. Annual renewal date shall mean the following date: 1st October
- c. Claims payments and costs shall mean the total of all:
 - i. claims and losses paid; and
 - ii. legal costs and expenses incurred; and
 - iii. new reserves and increases in reserves, during the preceding 12 months.
- d. Income shall mean the total of the gross premiums and any additional premiums, net of any returned premiums earned during the period of the agreement. We and you agree that this policy is subject to a long term agreement beginning on the renewal of the policy and ending 3 years later, provided that:
 1. at each annual renewal date the total of all claims payments and costs does not exceed 40% of the income;
 2. there are no changes to the material facts concerning your policy; and there are no changes to Insurance Premium Tax during the period of the long term agreement
- e. This long term agreement will expire on: 30th September 2022

Your cover summary

Section	
Property Damage	Insured
Business Interruption	Insured
Money and Personal Accident/Assault	Insured
Group Personal Accident	Insured
Employers' Liability	Insured
Public and Products Liability	Insured
Selected all risks	Insured
Officers' Liability (Officials Indemnity)	Insured
Employment Practices Liability	Insured
Council Legal Liability and Legal Expenses (including Employee Dishonesty)	Insured
Terrorism	Not Insured
Equipment Breakdown	Not Insured

Quote covers

Property damage section	Included
Property insured	Sum insured
All risks including theft	
Buildings including subsidence (unless otherwise specified)	£0.00
General Contents	£0.00
Gates & Fences	£0.00
Mowers & Machinery	£0.00
Natural Surfaces	£0.00
Other Surfaces	£0.00
Office Contents	£893.01
Outside Equipment	£3,386.64
Playground Equipment	£145,131.12
Sports Equipment	£0.00
Street Furniture	£18,066.20
War Memorials	£7,334.34

Associated Papers NPC for Meeting on 8th September 2021

Agenda Item 151d RFO Report Receipts & Payments

Date	Details	Cheque	Power	Receipts	Payments
07/06/21	Bank Interest			0.03	0.00
07/06/21	Bank Interest			1.31	0.00
11/06/21	Groundwork UK NP Grant			1,005.00	0.00
30/07/21	ICO - Data Protection	D/Dr	Localism Act 2011 ss 1 to 8	0.00	35.00
24/08/21	Ambrose Electrical - Electricity supply	101286	Localism Act 2011 ss 1 to 8	0.00	1,956.00
24/08/21	OPL Commercial - Rec Ground levelling	101287	Localism Act 2011 ss 1 to 8	0.00	500.00
24/08/21	T Boyes - Village sign plaque	101288	Localism Act 2011 ss 1 to 8	0.00	40.00
08/09/21	DF Crimmin - Expenses 1 April to 31 August	101289	Localism Act 2011 ss 1 to 8	0.00	371.67
08/09/21	SALC - Councillor Training	101290	Localism Act 2011 ss 1 to 8	0.00	90.00
08/09/21	PKFD Littlejohn - External Audit	101291	Localism Act 2011 ss 1 to 8	0.00	480.00
08/09/21	Came & Co - Insurance	101292	Localism Act 2011 ss 1 to 8	0.00	1,218.51
30/09/21	DF Crimmin - Salary July to Sept	101293	Localism Act 2011 ss 1 to 8	0.00	2,024.90
30/09/21	DF Crimmin - WFHA July to Sept	101293	Localism Act 2011 ss 1 to 8	0.00	78.00
30/09/21	HMRC - Clerk Tax	101294	Localism Act 2011 ss 1 to 8	0.00	506.20
30/09/21	HMRC - Er's NI	101294	Localism Act 2011 ss 1 to 8	0.00	44.31

Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	30/07/21	£100.00				
Premium Accounts	30/07/21	£59,626.89	£52,417.30	£7,309.59	£0.00	£0.00
Tracker Account	30/07/21	£1,165.08	£1,165.08	£0.00	£0.00	£0.00
		£60,891.97	£53,582.38	£7,309.59	£0.00	

Actual vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£40,814.72				
Income			Expenditure			
Precept	£10,518.00	£5,259.00	Clerks Salary		£10,304.00	£5,150.82
Grants	£1,677.20	£13,262.82	Admin		£1,650.00	£507.26
Recycling	£400.00	£331.80	Donations		£800.00	£350.00
CIL / Other	£0.00	£8,897.46	Annual Subscriptions		£425.00	£269.30
Bank Interest	£25.00	£1.34	Footpath Maintenance		£300.00	£0.00
VAT Repayment	£0.00	£352.64	Insurance		£1,135.00	£1,218.51
			Inspection		£415.00	£635.00
			Maintenance		£2,000.00	£702.67
			Projects		£1,500.00	£659.16
			CIL / Other	£30,431.35	£0.00	£6,540.38
			Village Hall		£300.00	£0.00
			VAT Paid		£0.00	£622.62
			Contingency		£0.00	£0.00
			NNP		£200.00	£0.00
Total	£12,620.20	£28,105.06	Total	£30,431.35	£19,029.00	£15,337.40
			Assets Carried Forward			£53,582.38
Total		£68,919.78	Total			£68,919.78

Associated Papers NPC for Meeting on 8th September 2021

Agenda Item 151d Clerk's Expenses

Date	Description	Postage			No of Calls	Telephone Phone Call to	Printing			Travel Miles
		1st	2nd	Other			A4 Print	A3 Print	Lams	
02/06/21	NPC Printer Failed						300			
03/06/21			4				45			
11/06/21							45		18	
30/06/21			1							
09/07/21							6		6	
13/07/21							222	8		
15/07/21			1				25			
24/08/21			2				10			
		0	8		0		653	8	24	0
		£0.00	£5.28	£0.00	£0.00		£32.65	£0.80	£2.88	£0.00
Expenditure on behalf of Newton Parish Council										
Date	Description	Ref	Gross	VAT	Net	Account Heading				
22/04/21	Glasdon - Dog Bin	1	£129.08	£21.51	£107.57	Projects				
03/06/21	Office 365 for NPC Laptop	2	£79.99	£0.00	£79.99	Admin				
22/07/21	SLCC Membership	3	£113.00	£0.00	£113.00	Admin				
02/08/21	Amazon - SID locks	4	£7.99	£1.33	£6.66	Admin				
	Postage		£5.28		£5.28					
	Cost of Calls		£0.00		£0.00					
	Printing		£33.45		£33.45					
	Laminates		£2.88		£2.88					
	Travel Costs		£0.00		£0.00					
	Total		£371.67	£22.84	£348.83	Balanced				
	Mileage rate from 6/4/2011	45p								
	1st Class Post	85p				Admin	£268.84			
	2nd Class Post	66p				NP Admin	£0.00			
	Telephone Calls	10p +VAT				Recreation Ground	£0.00			
	A4 Printing per page	5p				Projects	£79.99			
	A3 Printing per page	10p				VAT	£22.84			
	Laminates	12p					£371.67			

Agenda Item 152d Planning Status

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/21/00941	Valley Farm, Valley Road - Application for Listed Building Consent - Works to facilitate change of use and conversion of a 3 bay curtilage listed timber frame barn, with midstrey and lean to, from agricultural to 1no. residential (C3) dwelling.	21/046a	Support	Permission 23/07/2021
DC/21/00940	Valley Farm, Valley Road - Change of use of a 3 bay curtilage listed timber frame barn, with midstrey and lean to, from agricultural to 1no. residential (C3) dwelling and associated building operations to facilitate conversion.	21/046b	Support	Permission 23/07/2021
	Planning Appeal APP/D3505/W/21/3267312 for Old Joes Driving Range, Great Cornard	21/046b	No Comment	
DC/21/01460	Chilton Woods Mixed Development, Land North Of Woodhall Business Park - Discharge of Conditions Application for B/15/01718- Condition 8 (Design Code)		No Comment	Permission 13/08/2021
DC/21/01451	Rotten Row Farm Rotten Row - Continued use of buildings for agricultural, industrial and commercial purposes.	21/071a	Objected	
DC/21/02694	Fairways, The Green - Erection of 1No dwelling (following demolition of existing dwelling and outbuildings).	21/114a	Support	
DC/21/01460	Chilton Woods Mixed Development, Land North Of Woodhall Business Park - Discharge of Conditions Application for B/15/01718- Condition 8 (Design Code).	21/114b	No Comment	Permission 13/08/2021
DC/21/02764	Chilton Woods Mixed Development, Land North Of Woodhall Business Park - Reserved Matters application for Residential Phase 1 (matters relating to Appearance, Landscaping, Layout and Scale) comprising erection of 200 no. dwellings, residential amenities, open space, parking and associated development and Discharge of Conditions.	21/114c	No Comment	

Agenda Item 154 Neighbourhood Plan

The NNP documents have been updated in line with the Independent Examiner's recommendations and have been returned to Babergh for their review. We are still awaiting notification from Babergh on when they plan to hold the referendum.

Agenda Item 155 Welcome Back Funding grant

Babergh has sent out the following:

As a District Council we have been allocated a share of £56m of ERDF funding to support the return to high street safely and help build back better from the pandemic. Babergh was allocated £146,635 and Mid Suffolk was allocated £91,893.

The purpose of this funding is to put in place additional measures to create and promote safe environments for local trade and tourism. The majority of the funding has been allocated to our larger towns and primary tourism areas, however, to ensure that this funding can benefit our smaller towns and villages and meets the funding criteria, we have developed several strands of work.

These different strands of work include funding for events and activities suitable for local visitors and tourists, additional support to ensure our towns and villages can reopen safely and resources to improve local environments. More information about the different strands can be found below:

Strand 1 - Towns and tourist locations to host events and activities that safe and secure for visitors and residents

- Additional events to encourage residents and visitors back into the high streets and tourism areas.
- Resource to ensure events are safe and secure.
- Expand our pilot digital trails throughout the district.
- Additional work in our green spaces and high street to be welcoming.

Strand 2 - COVID secure high streets and public spaces

- Business advice and sign posting to available grants.
- Increasing street cleansing and litter collections.
- Additional resource for the Area of Outstanding Natural Beauty and coastal trails.
- Seasonal rangers within our public green spaces.

Strand 3 - Communication and marketing to support safe return to the high streets

- Advertise the district to encourage tourism to return to the area.
- Promote the government guidance.

We are aware of the impact the pandemic has on all the district and therefore, would like to use some of the funding to help with some of the additional burdens your village may incur as the final lockdown restrictions are lifted.

The funding criteria and guidance is limited but can be used to support and promote a safe public environment. We are aware that there has been increase of littering in the district due to more people walking and visiting local attractions. This has led to more rubbish accumulating in bins as to people stay close to home.

To help combat this issue, we would like to use the funding of offer a range of solutions. Your parish can choose from the options form attached to this email.

In addition, we can offer free litter picking equipment available for all parishes, please indicate on the form if you would like a set for your parish.

You can select either a small set (7 litter pickers) or a large set (15 litter pickers). We also have a limited number of child size litter pickers which will be issued on a first come first serve basis. Again, please either indicate whether you would like these on the form.

Please complete and return the form (linked below) with your choice so that we can order the items and get them installed from September onwards. We will then contact you directly about location and installation.

Link to form: https://babergh-self.achieveservice.com/service/Welcome_Back_Fund

Agenda Item 156 Babergh Consultations

I sent you email on the 26th August 2021 relating to:

- Hackney Carriage, Private Hire Operator. Vehicle & Driver Policy consultation
- Gambling Act 2005: Statement of Principles (Revision) consultation.

Also, on the 31st August I sent you an email regarding Babergh and Mid Suffolk District Council Parking Strategy Consultation.

Agenda Item 157 SID Data

On the 1st September I emailed you the last 4 rotations of the data from the SID operation in the village. If you are happy, I propose that the data is published on the website.