

Agenda Item 40 Dispensations

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation you need to **write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 43 Emails Circulated

If there is an email that I have circulated which is not included on the agenda and you consider it should be discussed, please raise the item at this point.

Agenda Item 44 Clerk's Report

Minute	Action	Complete ✓
20/265	Response sent to resident, but unfortunately his reply did not take kindly to the information supplied. Councillors to review policy.	
20/290	Signage requirements for All Play Solutions is outstanding from NPC.	
20/292	Bus Shelter proposal has been agreed by the Trust.	✓
21/022	Minutes sent to Newsletter and updated on website.	✓
21/026 a	Payments made to suppliers, individuals and organisations.	✓
21/027	Planning response(s) sent to Babergh.	✓
21/029	MUGA T&C's updated on website.	✓
21/032	Proposed Street Name proposed to developer.	✓
21/035	Wrote to contractors regarding award of electricity supply contract award.	✓
21/036	Subject Action Request Policy updated on website.	✓
	Clerk's Delegated Power	
	Nothing to report since last meeting.	
	Clerk Hours	
	Up until 21st February 2021 - 657.75 hours worked / 645 hours paid.	

Associated Papers NPC for Meeting on 10th March 2021

Agenda Item 45a RFO Report Receipts & Payments

Date	Details	Cheque	Power	Receipts	Payments
10/03/21	Navigus Planning - NP consultancy	101269	Localism Act 2011 ss 1 to 8	0.00	1,422.00
29/03/21	DF Crimmin - Salary Jan to Mar	101270	Localism Act 2011 ss 1 to 8	0.00	2,024.90
29/03/21	DF Crimmin - WFHA Jan to Mar	101270	Localism Act 2011 ss 1 to 8	0.00	78.00
29/03/21	HMRC - Clerk Tax	101271	Localism Act 2011 ss 1 to 8	0.00	506.20
29/03/21	HMRC - Employers NI	101271	Localism Act 2011 ss 1 to 8	0.00	46.10

Bank Reconcilliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	29/01/21	£100.00				
Premium Accounts	29/01/21	£42,991.37	£38,914.17	£4,177.20	£0.00	£0.00
Tracker Account	29/01/21	£1,165.02	£1,165.02	£0.00	£0.00	£0.00
		£44,256.39	£40,079.19	£4,177.20	£0.00	

Actual v's Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£52,445.88				
<u>Income</u>			<u>Expenditure</u>			
Precept	£10,258.00	£10,258.00	Clerks Salary		£11,556.40	£12,297.85
Grants	£0.00	£46,137.34	Admin		£1,900.00	£759.67
Recycling	£400.00	£760.62	Donations		£800.00	£400.00
CIL / Other	£5,000.00	£18,421.87	Annual Subscriptions		£602.00	£260.87
Bank Interest	£25.00	£28.14	Footpath Maintenance		£300.00	£300.00
VAT Repayment	£0.00	£16,424.25	Insurance		£320.00	£1,086.31
			Inspection		£380.00	£380.00
			Maintenance		£2,000.00	£453.85
			Projects		£1,400.00	£71,325.05
			CIL / Other	£24,448.12	£4,000.00	£0.00
			Village Hall		£165.00	£0.00
			VAT Paid		£0.00	£15,349.75
			Contingency		£500.00	£0.00
			NNP	£5,505.00	£0.00	£1,783.56
Total	£15,683.00	£92,030.22	Total	£29,953.12	£23,923.40	£104,396.91
			Assets Carried Forward			£40,079.19
Total		£144,476.10	Total			£144,476.10

Agenda Item 45b Earmarked Reserves

	End of year
Asset Replacement	13,000.00
Village Hall	2,000.00
Legal Fees	1,000.00
Election Costs	1,500.00
Bus Shelter Grants	500.00
NNP	0.00
CIL	22,618.50
Total Earmarked Reserves	40,618.50

Agenda Item 45c Footpath Cutting Contract

David Gotts has quoted £300 for 6 cuts of the footpaths in 2021 (No increase on last year).

Agenda Item 45d Churchyard grass cutting donation

Does the council wish to donate towards the churchyard grass cutting costs in 2021?

Agenda Item 46c Planning Status

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/20/03810	Perrywood Garden Centre, Newton Road - Erection of a new garden centre building (Use Class A1) including restaurant, enclosed and open canopies and outdoor sales area. Erection of a glasshouse and store. Partial demolition of and erection of an extension to the existing garden centre building (to be used for Use Classes A1 and B1). Erection of a replacement potting shed. External alterations of the existing barn. Erection of electricity sub-stations and an electricity distribution building. Provision of landscaping, car parking areas, wildlife area and outdoor events space.	20/250a	Support	
DC/20/05183	Chilton Woods Mixed Development Land, North Of Woodhall Business Park, Sudbury - Reserved matters application for Phase 1 (Infrastructure) (matters relating to layout, scale, appearance and landscaping) for the installation of site wide infrastructure, including spine road, sustainable drainage scheme and associated services, infrastructure, landscaping and ecological enhancements details pursuant to Outline Planning Permission ref. B/15/01718, dated 29th March 2018 (Outline application (with all matters reserved except for access) - Erection of up to 1,150 dwellings (Use Class C3); 15ha of employment development (to include B1, B2 and B8 uses, a hotel (C1), a household waste recycling centre (sui generis) and a district heating network energy centre); village centre (comprising up to 1,000m2 Gross Floor Area (GFA) of retail floor space (A1, A2, A3, A4 and A5), village hall (D2), workspace (B1a), residential dwellings (C3), primary school (D1), pre-school (D1) and car parking); creation of new vehicular access points and associated works; sustainable transport links; community woodland; open space (including children's play areas); sustainable drainage (SuDS); sports pavilion (D2) and playing fields; allotments; and associated ancillary works.)	20/287b	No Comments	
DC/20/04875	Hurrells Farm, Boxford Lane - Application for Listed Building Consent - Conversion of and extension to outbuildings to form 1No dwelling and alterations to vehicular access.	20/287d	Support	
DC/20/04874	Hurrells Farm, Boxford Lane - Conversion of and extension to outbuildings to form 1No dwelling and alterations to vehicular access.	20/287d	Support	
DC/21/00033	Valleyfields, Valley Road - Erection of cartlodge and pergola. Re-siting stable/store building. Construction of pond (following approval under DC/19/02236). Erection of extension (following approval under DC/19/02233). Improvement of existing field access (tarmac).	21/008d	Support	Approved 26/02/2021
DC/21/00483	Site Of Former Red House Farm, Sudbury Road - Erection of 1 No bungalow (amended scheme to replace plots 8 and 9 of approved DC/20/03337).	21/027a	Support	
DC/20/05183	Adjoining Parish Chilton Woods Mixed Development, Land North Of Woodhall Business Park, Sudbury. Following receipt of further information, NPC has an opportunity to comment further if it wishes.	21/027b	No Comment	

Agenda Item 53 Policies & Procedures

Within the NPC's Policies & Procedures booklet dated February 2021 your will find the following:

- Equality Policy
- Freedom of Information Request
- Grievance Procedure
- Training & Development Policy.

I have also attached the Document Retention Policy with proposed revisions in yellow for your review.

Please consider any changes that you wish to be made to these.