

## Associated Papers NPC for Meeting on 14<sup>th</sup> February 2024

### Agenda Item 20      Dispensations

If there is an item on this agenda for which you have a pecuniary interest, you will not be able to take part in any of the discussions or vote on a resolution. However, if you wish the council to consider your request for dispensation, you need to **write to the Clerk ahead of the meeting** stating your reasons why you should be given a dispensation.

### Agenda Item 23      Emails Circulated

If there is an email that I have circulated that is not included on the agenda, and you consider that it should be discussed, please raise the item at this point.

### Agenda Item 24      Clerk's Report

Minute	Action	Complete ✓
22/117	Awaiting NGT confirmation of location of defibrillator at Little Green.	
23/206	Babergh to repair the second Rectory Road nameplate.	
23/209	Spoke to local stone mason who will inspect War Memorial and provide report.	
23/214	James Finch has allocated a £1,000 Locality Budget donation towards the cost of the	✓
23/222	Clerk liaising with Community Wardens re RoSPA report on play equipment.	
24/003	Minutes sent to BRN and updated on website.	✓
24/007	Planning responses sent to Babergh.	✓
24/008 a	Payments made to suppliers, individuals and organisations.	✓
24/008 b	Precept demand sent to Babergh.	✓
24/009	Clerk to liaise with contractor re FP 2.	
24/010	Clerk to contact list of allotment tenants provided by Michael Oliver.	
24/011	Parish survey distributed to all Newton households.	✓
24/014	Clerk update James Finch on flooding issue.	✓
24/015	Village Hall booked for Spring Litter Pick / Coffee Morning on 6th April 2024.	✓
	<b>Clerk's Actions &amp; Delegated Power</b>	
	None.	
	<b>Clerk Hours</b>	
	Up until the 4th February 2024 - 528 hours paid / 486.25 hours worked.	

### Agenda Item 25d      Planning Status

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/23/05249	Land Adj Assington Road - Application for Outline Planning Permission (Access points to be considered, details for Landscaping, Appearance, Layout and Scale reserved) Town and Country Planning 1990 (as amended) - Erection of 9 no. dwellings (including 4 no. affordable) (resubmission of DC/23/01760)	23/217a	Objected	REFUSED 05/01/2024
DC/23/05409	Land Adj 1 Links View - Application for reserved matters following Outline Planning Permission DC/23/00577 - Appearance, Landscaping, Layout and Scale for the erection of 1no detached single-storey dwelling with parking, new vehicular access and extension of the public footpath to the south of the proposed access.	23/217b	Support	Permission 23/01/2024
DC/23/05898	Hurrells Farm, Boxford Lane - Application under Section 19 of The Town and Country Planning Act 1990 for Listed Building Consent DC/20/04875 - Conversion of and extension to outbuildings to form 1No dwelling and alterations to vehicular access. To Vary Condition 2 (Approved Plans and Documents) as per drawing 2565 - P01 and Heritage Statement.	24/007a	Support	
DC/23/05897	Hurrells Farm, Boxford Lane - Application under S73 for the Removal or Variation of a Condition following grant of DC/20/04874 dated 10/06/2021 Town and Country Planning Act 1990 (as amended) Conversion of and extension to outbuildings to form 1No dwelling and alterations to vehicular access - To vary Condition 2 (Approved Plans and Documents) as per drawing 2565-P01 and Heritage Statement.	24/007b	Support	

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## Agenda Item 26a RFO Report

### Unity Receipts & Payments 2023 / 2024

Date	Details	Power	Receipts		Payments
02/02/24	SCC Locality Budget grant		1,000.00	Y	0.00
14/02/24	Littlethorpe - Bus Shelter	Localism Act 2011 ss 1 to 8	0.00		16,028.40
14/02/24	BWB - Final balance for Allotments transfer fees	Localism Act 2011 ss 1 to 8	0.00		1,405.90

### Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Unity Current Account	06/02/24	£3,928.38	-£13,505.92	£17,434.30	£0.00	£0.00
Unity Trust Savings Account	06/02/24	£45,941.94	£45,941.94			£0.00
		£49,870.32	£32,436.02	£17,434.30	£0.00	

### Budget v's Actual

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£45,116.29				
<b>Income</b>			<b>Expenditure</b>			
Precept	£18,242.81	£18,242.81	Clerks Salary		£12,011.23	£9,395.59
Grants	£177.20	£212.64	Clerk's Pension		£1,260.48	£0.00
Recycling	£500.00	£479.35	Admin		£2,000.00	£1,165.77
CIL	£0.00	£4,836.56	Donations		£800.00	£300.00
Bank Interest	£50.00	£822.27	Annual Subscriptions		£485.00	£452.01
VAT Repayment	£0.00	£3,599.17	Footpath Maintenance		£400.00	£360.00
Other	£0.00	£1,800.00	Insurance		£1,500.00	£1,658.56
			Inspection		£563.00	£430.00
			Maintenance		£500.00	£55.75
			Projects		£500.00	£0.00
			CIL	£27,523.93	£5,842.00	£22,064.37
			Village Hall Hire		£390.00	£0.00
			VAT Paid		£0.00	£5,041.02
			Other		£0.00	£1,750.00
<b>Total</b>	<b>£18,970.01</b>	<b>£29,992.80</b>	<b>Total</b>	<b>£27,523.93</b>	<b>£26,251.71</b>	<b>£42,673.07</b>
			Assets Carried Forward			£32,436.02
<b>Total</b>		<b>£75,109.09</b>	<b>Total</b>			<b>£75,109.09</b>

Project Committed Spending							
Meeting Date	Minute	Supplier	Cost Net	VAT	Total	Project	Budget
15/06/22	22/113	Sudbury TC	£185.00	£37.00	£222.00	Rec Ground jet wash	CIL
13/09/23	23/170d	Scribe	£595.00	£119.00	£714.00	Accounting Software	Projects / Admin
			£780.00	£156.00	£936.00		

<b>FUNDS</b>	
<b>General Reserves (50% of Budgetted Expenditure)</b>	<b>£13,125.86</b>
<b>Current year balance</b>	<b>£3,634.04</b>
<b>Restricted Funds</b>	
CIL	£10,296.12
Newsletter	£2,880.00
<b>Total Restricted</b>	<b>£13,176.12</b>
<b>Earmarked Reserves</b>	
Asset Replacement	£0.00
Village Hall	£0.00
Legal Fees	£1,000.00
Election Costs	£1,500.00
<b>Total Earmarked Reserves</b>	<b>£2,500.00</b>
<b>TOTAL FUNDS</b>	<b>£32,436.02</b>
<b>Unrecovered VAT</b>	<b>£5,041.02</b>

**Agenda Item 27      Footpaths**

Update from Cllr Taylor on progress with landowner re footpath extension.

**Agenda Item 28      Allotments**

We have now received the TP1 for signature by Cllrs Everett and Schwenk. The outstanding fees of £1,405.90 need to be paid before the transaction can be completed by BWB.

**Agenda Item 29      Parish Survey**

The survey produced 75 responses from 73 Newton households, which compares favourably to the 79 received for a similar survey in February 2023.

I will send you the analysis of the responses before your meeting.

**Agenda Item 31      Replacement Litter Bins**

The litter bins by the two new bus shelters are past their sell-by date. With the cost of the bus shelter being £665 + VAT cheaper because no traffic management was required, I propose that we install a new bin for each shelter in line with the litter bin at Plampin Close. The dark green Topsy Royle litter bin cost £227.17 + VAT each.