

Agenda Item 76 Election of Chairman

Paul Presland, Chairman of the last council, will chair this item. If there is a vote for the new chairman, and the votes are tied, Paul will have a casting vote. If Paul is not present, Cllr Everett will take the chair for this item.

Agenda Item 80 General Power of Competence

The General Power of Competence (GPC) allows a council to do anything that an individual can generally do unless prohibited by law. It is a statutory power given to English parish councils in the Localism Act 2011 s 1-8.

To be eligible to use GPC, as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, a council must have:

- a qualified clerk (Dave Crimmin is a qualified Clerk)
- two-thirds of its councillors elected at an ordinary election or by-election (at the 2023 Election 6 members = 85% stood for election).

A council must confirm its eligibility for GPC at a full council meeting. If still eligible, the council then confirms its eligibility at every annual meeting of the council following ordinary parish council elections.

Agenda Item 81 Dispensations

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussions or vote on a resolution. However, if you wish the council to consider your request for dispensation, you need to **write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 83 HR & Standards Committees

Cllrs Bower and Taylor were members of the HR Committee. (Require 3 to be quorate)

Cllrs Smith, Everett and Schwenk were members of the Standards Committee.

Agenda Item 84 Outside Representatives

Cllrs Taylor and Everett were representatives of NPC on the Newton Green Trust.

Cllr Schwenk was a representative of NPC on the Village Hall Management Committee.

Sue Presland, Maureen Williams and Janet Taylor are appointed members of the Alston & Plampin Charity.

Cllr Presland was NPC's representative at SALC.

Agenda Item 85 Internal Auditor appointment

Last year Heelis & Lodge were reappointed as NPC's Internal Auditors.

Agenda Item 86 Annual Memberships

NPC holds annual memberships with Suffolk Association of Local Councils (SALC), Community Action Suffolk (CAS) and the Society of Local Council Clerks (SLCC).

Agenda Item 88 Emails Circulated

If there is an email that I have circulated that is not included on the agenda, and you consider that it should be discussed, please raise the item at this point.

Associated Papers NPC for Meeting on 17th May 2023

Agenda Item 89 Clerk's Report

Minute	Action	Complete ✓
22/031	Tree Warden has been asked to plant an Oak tree.	✓
22/114 b	BWB have now been given instructions to proceed with the allotment land transfer.	
22/117	Awaiting NGT confirmation of location of defibrillator at Little Green.	
23/038	Community Wardens have removed road sign opposite Valley Road.	✓
23/038	James Finch and Lee Parker chased re culvert damage.	
23/045	Wrote second letter to homeowner in Sudbury Road re hedge overgrowing pavement. No response to date. Will now request Community Wardens to cut back hedge.	
23/061	Minutes sent to BRN and updated on website.	✓
23/065	Payments made to suppliers, individuals and organisations. Annual Audit information placed on website and sent to External Auditors. CIL Return on website and sent to Babergh.	✓
23/066	Planning responses sent to Babergh.	✓
23/067	Response sent regarding Joint Local Plan.	✓
23/071	No application received to fill the councillor vacancy.	✓
23/074	Paint on play equipment to be reviewed with Community Wardens.	
23/074	CLlr Schwenk reviewed overflow in Rotten Row. Her email circulated.	
23/074	Poo bag dispensers refilled.	✓
	Next meeting with Mark Russell - Monday 22nd May at 4pm via Zoom.	
	Clerk's Actions & Delegated Power	
	SID is now with ElanCity for repair.	
	Clerk Hours	
	Up until the 7th May 2023 - 60 hours paid / 56.50 hours worked.	

Associated Papers NPC for Meeting on 17th May 2023

Agenda Item 90a RFO Report

Unity Receipts & Payments 2023 / 2024

Date	Details	Power	Receipts		Payments	
04/04/23	BDC Recycling Credits		263.36	Y	0.00	
05/04/23	BDC Precept		9,121.41	Y	0.00	
12/04/23	BDC CIL		4,836.56	Y	0.00	
12/04/23	Heelis & Lodge - Internal Audit fee	Localism Act 2011 ss 1 to 8	0.00		220.00	Y
03/05/23	HMRC VAT Repayment		3,599.17	Y	0.00	
17/05/23	BDC - Litter & Dog bin emptying	Localism Act 2011 ss 1 to 8	0.00		788.58	
17/05/23	Flowers Groundcare - Grass cutting in April	Localism Act 2011 ss 1 to 8	0.00		50.00	
17/05/23	SALC - Annual Subscription	Localism Act 2011 ss 1 to 8	0.00		275.01	

Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Unity Current Account	08/05/23	£37,597.12	£36,483.53	£1,113.59	£0.00	£0.00
Unity Trust Savings Account	30/04/23	£25,119.67	£25,119.67			£0.00
		£62,716.79	£61,603.20	£1,113.59	£0.00	

Budget v's Actual

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£45,116.29				
Income			Expenditure			
Precept	£18,242.81	£9,121.41	Clerks Salary		£12,011.23	£0.00
Grants	£177.20	£0.00	Clerk's Pension		£1,260.48	£0.00
Recycling	£500.00	£263.36	Admin		£2,000.00	£0.00
CIL	£0.00	£4,836.56	Donations		£800.00	£0.00
Bank Interest	£50.00	£0.00	Annual Subscriptions		£485.00	£275.01
VAT Repayment	£0.00	£3,599.17	Footpath Maintenance		£400.00	£0.00
Other	£0.00	£0.00	Insurance		£1,500.00	£0.00
			Inspection		£563.00	£220.00
			Maintenance		£500.00	£0.00
			Projects		£500.00	£0.00
			CIL	£27,523.93	£5,842.00	£707.15
			Village Hall Hire		£390.00	£0.00
			VAT Paid		£0.00	£131.43
			NNP		£0.00	£0.00
Total	£18,970.01	£17,820.50	Total	£27,523.93	£26,251.71	£1,333.59
			Assets Carried Forward			£61,603.20
Total		£62,936.79	Total			£62,936.79

Project Committed Spending							
Meeting Date	Minute	Supplier	Cost Net	VAT	Total	Project	Budget
15/06/22	22/114b	BWB	£758.00	£151.00	£909.00	Transfer of Allotments	CIL
15/06/22	22/113	Sudbury TC	£185.00	£37.00	£222.00	Rec Ground jet wash	CIL
12/04/23	23/065h		£5,000.00	£1,000.00	£6,000.00	Picnic tables & benches	CIL
			£5,943.00	£1,188.00	£7,131.00		

Associated Papers NPC for Meeting on 17th May 2023

FUNDS	
General Reserves (50% of Budgetted Expenditure)	£13,125.86
Current year balance	£11,444.01
Restricted Funds	
CIL	£31,653.34
Newsletter	£2,880.00
Total Restricted	£34,533.34
Earmarked Reserves	
Asset Replacement	£0.00
Village Hall	£0.00
Legal Fees	£1,000.00
Election Costs	£1,500.00
Total Earmarked Reserves	£2,500.00
TOTAL FUNDS	£61,603.20
Unrecovered VAT	£131.43

Agenda Item 90b Unity Trust Bank

Cllrs Cole, Everett, Smith, Schwenk and Taylor are current bank signatories. We should now add Cllr Evers to the mandate whilst removing Paul Presland and Russ Bower.





Councillors should now consider a further deposit of £20,000 into the Savings Account.

Associated Papers NPC for Meeting on 17th May 2023

Agenda Item 90c Benches and Picnic Tables for Recreation Ground

Quotation from Glasdon's below. NPC agreed to a budget of £5,000 + VAT when agreeing to the number of units for the Recreation Ground at the April meeting. Glasdon has been NPC's supplier of dog, grit and the recent litter bin in the field. Councillors will need to review the quantities / budget before proceeding further.

Sudbury Town Council use some of these Glasdon products down at the Croft in Sudbury with great success. Only the Eco-Rest Bench needs to have a concrete base. With the weight of the picnic tables and seats, it takes 4 people to move safely. This will also allow reconfiguring as required.

		Qty	Unit Price	Total Price
	Pembridge™ Picnic Table Complete with Brown Enviropol Slats. **Please note: Heavy duty product with weight up to 196kg. The Pembridge Picnic Table is delivered part-assembled on a wooden pallet with customer assembly required to assemble crossbar and the seats. Use of a pallet truck is advised. Safe manual handling also required. Please refer to the Delivery and Assembly video on our website for details.** Product Information Product News Product Videos Product Warranty	2	£1,002.79	£2,005.58
	Pembridge™ Picnic Table with Wheelchair Access Complete with Brown Enviropol Slats. **Please note: Heavy duty product with weight up to 196kg. The Pembridge Picnic Table is delivered part-assembled on a wooden pallet with customer assembly required to assemble crossbar and the seats. Use of a pallet truck is advised. Safe manual handling also required. Please refer to the Delivery and Assembly video on our website for details.** Product Information Product News Product Videos Product Warranty	1	£1,002.79	£1,002.79
	Elwood™ Recycled Material Seat Complete in Brown Enviropol Slats with Weighted seat ends Product Information Product News Product Videos Product Warranty	3	£815.56	£2,446.68
	Eco-Rest™ Bench Complete in Brown Enviropol with ground fixings for concrete Product Information Product News Product Warranty	1	£367.55	£367.55

(Images shown are examples only, your final product will vary depending on specification)

All details will remain firm until 08/06/2023

Delivery to be confirmed upon receipt of order.

Please refer to the **Conditions of Sale**.

Carriage to SUFFOLK	£0.00
Total (excluding VAT)	£5,822.60

Agenda Item 90d Storage Cupboard

In order to store NPC's projector, screen and display boards, etc, a lockable cupboard is required for the Village Hall storage room.

Bisley 2 Door Cupboard Empty 924x410x1970mm Chalk White KF78716 - £533 + VAT



Agenda Item 91d Planning Status

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/22/06324	Chilton Woods Mixed Development To North Of Woodhall Business Park - Discharge of Conditions Application for B/15/01718- Condition 30 (Construction Environmental Management Plan).	23/009b	No comment	
DC/23/00577	1 Links View - Application for Outline Planning Permission (Access points to be considered, Appearance, Landscaping, Layout and Scale reserved) Town and Country Planning Act 1990 (as amended) - Erection of 1No detached dwelling with parking, together with new vehicular access and extension of the public footway to the South of the proposed access (re-submission of withdrawn application DC/22/05997)	23/047a	Support	Permission 06/04/2023
APPEAL	APP/D3505/W/22/3310476 - Rotten Row Farm, Rotten Row - Refusal of application for the "Continued use of buildings for agricultural, industrial and commercial purposes."	23/047c	All objections still stand.	
DC/23/01081	Fairways, The Green - Erection of 1No dwelling (following demolition of existing annexe and outbuildings).	23/066a	Object	
DC/23/01144	Land West Of Blacksmith Close, Sudbury Road - Erection of 9No dwellings.	23/066b	Object	

Agenda Item 94 Parish Infrastructure Investment Plan (PIIP)

The draft PIIP is attached. It is planned to agree this at the June meeting and then to publish on the website and send a copy to Babergh.

Agenda Item 95 Councillor Training

Is there any SALC training that you would like to book?