

NEWTON PARISH COUNCIL

Minutes of Meeting held on 8th December 2021 at Newton Village Hall

Present: Councillors David Everett (Chairman), Russ Bower, Paul Presland (arrived late), Rita Schwenk, Shona Shipp (after Item 21/207), Laura Smith and Phillip Taylor.

Attending: James Finch (Suffolk County Councillor), Lee Parker (Babergh District Councillor), Dave Crimmin (Clerk) and one resident.

21/204 Apologies for Absence

No apologies required.

21/205 Declaration of Interests and Requests for Dispensation

No interests were declared and no request for dispensation had been received.

21/206 Minutes of Meeting held on 10th November 2021

The minutes of the meeting were approved by the councillors who resolved that the minutes should be signed by the Chairman as a correct record.

21/207 Councillor Vacancy

The councillors reviewed the application from Shona Shipp to be considered for the vacancy caused by Sue Vince's resignation. The councillors resolved unanimously that she be co-opted as an NPC councillor and she signed the Declaration of Acceptance of Office and took her seat as a member.

21/208 Public Forum

The councillors reviewed James Finch's previously submitted report and he updated councillors on COVID Plan B, the Bramford to Twinstead consultation timetable, Government funding, Tree Wardens and the ANPR trial being undertaken in Suffolk. He will investigate the missing 30mph sign in Rotten Row. Lee Parker updated councillors on Sudbury car parking charges being deferred, the delay in the referendum date for Newton's Neighbourhood Plan and the allocation of Hastoe's housing in Alston Close.

21/209 Emails circulated

Following a review of the emails circulated by the Clerk there were no further actions requested of him.

21/210 Clerk's Report

Following a review of the Clerk's report (Appendix A) Cllr Everett updated councillors that the owner of Rotten Row Barn had been in touch with Cllr Presland to inform him that he had spoken to the businesses operating from the barn in order to minimise the impact that vehicles using Rotten Row and Joes Road had upon local residents.

21/211 Finance

- a. All cheques signed and due for signing, as itemised in the RFO Report (Appendix B) were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the bank reconciliation against the bank statements.
- b. The councillors reviewed the NPC Reserves projections and the impact that they would have when setting the 2022 /2023 Precept at the January meeting.
- c. The councillors resolved to donate £100 towards the Christmas Parcels.
- d. Cllr Presland and the Clerk will visit Barclays on the issue of the correspondent address for NPC accounts.

Signed _____

Date

Newton Parish Council adopted the General Power of Competence on the 13th May 2020

NEWTON PARISH COUNCIL

Minutes of Meeting held on 8th December 2021 at Newton Village Hall

21/212 Planning

- a. The councillors reviewed **Planning Application DC/21/06411 Abbey House, Rectory Road** - Application under Section 73 of The Town and Country Planning Act 1990 - Variation of Condition 2 (Approved Plans and Documents) of Planning Permission DC/19/02227 dated: 25/06/2019 - Erection of two detached dwellings with garaging. To allow separate cartlodges serving Plots 1 and 2 (relocation on-site), omission of Juliette balcony and addition of balcony to Plot 2 Bedroom 1 and resolved to support the application.
- b. No further planning application had been received since the agenda was posted requiring a response before the next meeting.
- c. The councillors reviewed the status of previous applications, appeals and enforcement referrals (Appendix C).

21/213 Recreation Ground

Cllr Everett updated councillors on the snagging meeting held with Wicksteed earlier in the day. All issues raised by NPC were accepted as requiring a remedy and Wicksteed confirmed that the issues highlighted in the Installation Report as requiring the manufacturer's confirmation on the installation were in accordance with their specifications. Wicksteed will be writing to confirm the outcome of the meeting and once received and accepted by the Clerk, the payment will be made for the installation.

The Community Wardens will commence the fortnightly check of the MUGA and play equipment in the week commencing 13th December 2021. The annual maintenance inspection of the MUGA by the manufacturer has been deferred until Q1 of 2022. It was agreed that Flowers Groundcare is asked to provide a quotation for groundworks around the MUGA for presentation to the January meeting.

21/214 Neighbourhood Plan

NPC are still awaiting confirmation of the referendum date from Babergh.

21/215 Assets

- The Tree Warden will replace the commemorative tree
- The Church Road sign is being progressed by a volunteer
- The Bus Shelter by Links View will be replaced on or around the 31st January 2022.

Cllr Bower reported that the weathervane on the green required attention and it was agreed to look at this when erecting the Christmas Tree lights.

Cllr Presland joined the meeting.

21/216 SID Speed Data

Cllr Everett provided a report (Appendix D) on the SID data for the period 1st September to the 29th November 2021. The report highlighted 8 occurrences where vehicles were recorded as travelling over 100mph through the 30mph zone. The councillors asked the Clerk to write to the Police Crime Commissioner to highlight the excessive speeds through the village and to ask what action he proposes to rectify the situation.

21/217 Village Hall and Trust updates

The Village Hall has met to review the issue with the roof of the extension. Cllr Schwenk will raise the issues of publishing the Village Hall Management Committee minutes on the Newton website. The Trust has not met since the last meeting but has put additional signage across the Recreation Ground to direct golfers where to practice. They have also cleared the pavement outside the Deans and the hedge by the MUGA.

Signed _____

Date

NEWTON PARISH COUNCILMinutes of Meeting held on 8th December 2021 at Newton Village Hall**21/218 Questions to the Chair**

The councillors raised questions on tree planting in the Recreation Ground, which will be addressed by the Trust.

21/219 Next Meeting

The next scheduled meeting will be held on Wednesday 12th January 2022 at 7.30 pm.

The meeting closed at 8.55 pm.

Appendix A Clerk's Report

Minute	Action	Complete ✓
21/133	NNP Referendum newsletter to be produced.	
21/153	Play equipment checklist updated with Wicksteed suggested checks.	✓
21/188	Minutes sent to BRN and updated on website.	✓
21/189	James Finch requested to look at calming measures for Rotten Row.	
21/189	Wrote to owner of Rotten Row Barn.	✓
21/192 a	Payments made to suppliers, individuals and organisations.	✓
21/192 c	Order placed with Littlethorpe for bus shelter.	✓
21/192 c	Contractor engaged to cur hedge behind bus shelter.	✓
21/194	Community Wardens will check play equipment from 13th December 2021, on a fortnightly basis, based on NPC's checklist.	✓
21/199	Response sent re SCC Lorry Routes consultation.	✓
	Clerk's Delegated Power	
	None used since last meeting.	

Signed _____

Date

Newton Parish Council adopted the General Power of Competence on the 13th May 2020

Series Page 122
NEWTON PARISH COUNCIL

Minutes of Meeting held on 8th December 2021 at Newton Village Hall

**Appendix B RFO Report
Receipts & Payments**

Date	Details	Cheque	Power	Receipts	Payments
10/11/21	Flowers Groundcard - Recreation Ground maint	101301	Localism Act 2011 ss 1 to 8	0.00	300.00
15/11/21	SCC P3 Sceme			177.20	0.00
31/12/21	DF Crimmin - Salary Oct to Dec	101302	Localism Act 2011 ss 1 to 8	0.00	2,024.90
31/12/21	DF Crimmin - WFHA Oct to Dec	101302	Localism Act 2011 ss 1 to 8	0.00	78.00
31/12/21	HMRC - Clerk Tax	101303	Localism Act 2011 ss 1 to 8	0.00	506.20
31/12/21	HMRC - Er's NI	101303	Localism Act 2011 ss 1 to 8	0.00	44.31

Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	29/10/21	£100.00				
Premium Accounts	29/10/21	£68,665.36	£51,555.42	£81,449.41	£64,239.47	£0.00
Tracker Account	29/10/21	£1,165.11	£1,165.11	£0.00	£0.00	£0.00
		£69,930.47	£52,720.53	£81,449.41	£64,239.47	

Actual vs Budget

Budget	Actual	Reserves	Budget	Actual
Assets B/F	£40,814.72			
Income		Expenditure		
Precept	£10,518.00	Clerks Salary	£10,304.00	£7,726.23
Grants	£1,677.20	Admin	£1,650.00	£502.26
Recycling	£400.00	Donations	£800.00	£450.00
CIL	£0.00	Annual Subscriptions	£425.00	£382.30
Bank Interest	£25.00	Footpath Maintenance	£300.00	£300.00
VAT Repayment	£0.00	Insurance	£1,135.00	£1,218.51
Other	£0.00	Inspection	£415.00	£635.00
		Maintenance	£2,000.00	£952.67
		Projects	£1,500.00	£54,340.84
		CIL / Other	£30,431.35	£0.00
		Village Hall	£300.00	£0.00
		VAT Paid	£0.00	£13,851.62
		Community Wardens	£0.00	£1,030.00
		NNP	£200.00	£565.00
Total	£12,620.20	Total	£30,431.35	£19,029.00
	£109,400.62			£97,494.81
		Assets Carried Forward		£52,720.53
Total	£150,215.34	Total		£150,215.34

Appendix C Planning Status

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
	Planning Appeal APP/D3505/W/21/3267312 for Old Joes Driving Range, Great Cornard	21/046b	No Comment	
DC/21/01451	Rotten Row Farm Rotten Row - Continued use of buildings for agricultural, industrial and commercial purposes.	21/071a	Objected	
DC/21/02694	Fairways, The Green - Erection of 1No dwelling (following demolition of existing dwelling and outbuildings).	21/114a	Support	
DC/21/04056	Chilton Woods Mixed Development To North Of Woodhall Business Park, Sudbury - Discharge of Conditions Application for B/15/01718- Condition 30 (Construction Environmental Management Plan)	21/152a	No Comment	
DC/21/04056	Chilton Woods Mixed Development To North Of Woodhall Business Park, Sudbury - Discharge of Conditions Application for B/15/01718- Condition 30 (Construction Environmental Management Plan)	21/174a	No Comment	
DC/21/05088	Jarvis Farm, Assington Road - Erection of stables, construction of manege and use of land for the keeping of Horses.	21/174b	Support	Permission 19/11/2021

Signed _____

Date _____

Newton Parish Council adopted the General Power of Competence on the 13th May 2020

Series Page 123
NEWTON PARISH COUNCIL

Minutes of Meeting held on 8th December 2021 at Newton Village Hall

Appendix D SID Speed Data

Newton SID Data Summary 1st September 2021 to 29th November 2021

Manders End

1st Sept to 13th Sept 2021

	Incoming	Outgoing
Av Speed (MPH)	28	30
Max Speed (MPH)	78	93
<30 MPH (%)	74.1	54
31 to 35 MPH (%)	18	34.3
36 to 40 MPH (%)	5.6	8.5
41 to 45 MPH (%)	1.5	2.1
46 MPH + (%)	0.7	1.1
No. of Vehicles (K)	82	69

18th Sept to 11th Oct 2021

	Incoming	Outgoing
Av Speed (MPH)	28	30
Max Speed (MPH)	72	80
<30 MPH (%)	73.4	52.8
31 to 35 MPH (%)	18.6	35.1
36 to 40 MPH (%)	5.8	9.1
41 to 45 MPH (%)	1.5	2
46 MPH + (%)	0.7	1
No. of Vehicles (K)	81	68

26th Oct to 10th Nov 2021

	Incoming	Outgoing
Av Speed (MPH)	28	30
Max Speed (MPH)	78	79
<30 MPH (%)	75.2	54.6
31 to 35 MPH (%)	17.5	33.9
36 to 40 MPH (%)	5.3	8.5
41 to 45 MPH (%)	1.4	2
46 MPH + (%)	0.6	1
No. of Vehicles (K)	97	82

Chilton End

14th Sept to 27th Sept 2021

	Incoming	Outgoing
Av Speed (MPH)	27	30
Max Speed (MPH)	78	105
<30 MPH (%)	79.7	59.7
31 to 35 MPH (%)	14.1	28.5
36 to 40 MPH (%)	4.4	7.8
41 to 45 MPH (%)	1.2	2.1
46 MPH + (%)	0.6	2
No. of Vehicles (K)	99	85

12th Oct to 25th Oct 2021

	Incoming	Outgoing
Av Speed (MPH)	27	30
Max Speed (MPH)	83	118
<30 MPH (%)	80	60.7
31 to 35 MPH (%)	13.7	27.6
36 to 40 MPH (%)	4.4	7.6
41 to 45 MPH (%)	1.2	1.9
46 MPH + (%)	0.6	2.2
No. of Vehicles (K)	99	86

11th Nov to 29th Nov 2021

	Incoming	Outgoing
Av Speed (MPH)	27	29
Max Speed (MPH)	89	120
<30 MPH (%)	80.6	62.5
31 to 35 MPH (%)	13.4	26.3
36 to 40 MPH (%)	4.2	7.2
41 to 45 MPH (%)	1.2	1.8
46 MPH + (%)	0.6	2.2
No. of Vehicles (K)	121	107

Summary

- * Average incoming and outgoing speed is 30MPH or less at both ends
- * Higher percentage of traffic is speeding at Manders end - worse outgoing
- * Highest speeds at Chilton end outgoing with 8 cases in excess of 100MPH

100MPH Plus:

Date	Day	Time	Speed MPH
20/09/2021	Monday	09:30	105
15/10/2021	Friday	11:00	118
18/10/2021	Monday	00:00	104
19/11/2021	Friday	04:00	102
20/11/2021	Saturday	15:00	120
25/11/2021	Thursday	03:30	114
28/11/2021	Sunday	05:30	115
29/11/2021	Monday	04:30	103

End of Appendices

Signed _____

Date _____

Newton Parish Council adopted the General Power of Competence on the 13th May 2020