

NEWTON PARISH COUNCIL

Minutes of Meeting held on 9th February 2022 at Newton Village Hall

Present: Councillors Paul Presland (Chairman), Russ Bower, David Everett, Rita Schwenk, Laura Smith and Phillip Taylor.

Attending: James Finch (Suffolk County Councillor), Lee Parker (Babergh District Councillor) and Dave Crimmin (Clerk).

22/019 Apologies for Absence

Cllr Shipp (commitment) sent her apologies.

22/020 Declaration of Interests and Requests for Dispensation

No interests were declared and no request for dispensation had been received.

22/021 Minutes of Meeting held on 12th January 2022

The minutes of the meeting were approved by the councillors who resolved that the minutes should be signed by the Chairman as a correct record.

22/022 Public Participation

Lee Parker updated councillors on Babergh's proposed 2% budget increase, the 4.1% rent increase on council properties, Babergh being selected on the pilot for increased resources towards Neighbourhood Plans, an enforcement case being opened concerning the repairing of the track on Little Green following the development of 2 properties and his £500 Locality Grant towards the tennis net storage.

The councillors reviewed James Finch's previously submitted report and he updated councillors on COVID, the Bramford to Twinstead consultation and adult care. He is still investigating the missing 30mph sign in Rotten Row.

22/023 Emails circulated

Following a review of the emails circulated by the Clerk, there were no further actions requested.

22/024 Clerk's Report

Following a review of the Clerk's report (Appendix A) the Clerk was asked to write to Roy Gardner thanking him for his voluntary work on the Church road sign which the councillors greatly appreciated.

22/025 Finance

- a. All cheques signed and due for signing, as itemised in the RFO Report (Appendix B) and payment of £153.60 to Auto Innovations for signage were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the bank reconciliation against the bank statements.
- b. The councillors resolved to apply for a Unity Trust Bank current account and to transfer £500 as the initial deposit.
- c. The council is still awaiting a quotation to provide an electricity supply for the Christmas Tree.

22/026 Planning

- a. The councillors reviewed **Planning Application DC/22/00385 Jordans, Sudbury Road -** Erection of single storey rear extension (following removal of conservatory) and resolved to support the application.
- b. No further planning application had been received since the agenda was posted requiring a response before the next meeting.

Signed _____

Date

Newton Parish Council adopted the General Power of Competence on the 13th May 2020

NEWTON PARISH COUNCIL

Minutes of Meeting held on 9th February 2022 at Newton Village Hall

- c. The councillors reviewed the status of previous applications, appeals and enforcement referrals (Appendix D) and noted the enforcement case regarding the Little Green track.

22/027 Recreation Ground

The councillors considered the options for the tennis net storage and resolved that a cage in the corner of a MUGA goal would be installed by connection to the fencing. Cllr Bower to discuss the production of the cage, which would be locked by padlock, with a local craftsman and provide a quotation for the next meeting.

22/028 NPC Digital Platform

The councillors reviewed the report prepared by the Clerk on the digital initiatives that NPC could undertake over the next 18 months. The councillors fully supported all phases of the proposal and resolved to proceed with the email and digital mapping phases at this time with a budget of £300 + VAT.

22/029 Neighbourhood Plan

Leaflets and poll cards have now been distributed to all households regarding the referendum taking place for the Newton Neighbourhood Plan on Thursday 24th February 2022.

22/030 Bramford to Twinstead consultation

The public consultation on the National Grid Bramford to Twinstead project will run from 25th January to 21st March 2022. Councillors will review the consultation ahead of considering a response at the March meeting.

22/031 Assets

Cllr Taylor will liaise with the Tree Warden regarding the replacement commemorative tree. The Bus Shelter by Links View has been replaced and the councillors were grateful for the locality grants made available to the project by James Finch (£1,000) and Lee Parker (£500).

22/032 Defibrillators

The councillors reviewed the option of a defibrillator not requiring an electricity supply for the next phase of the rollout which will see 3 new defibrillators in the village. The Clerk will coordinate with the Community Heartbeat Trust to produce a specification for the project in which councillors want to include a CPR training session for residents. The councillors resolved a budget of £7,500 + VAT from CIL funds for the project.

22/033 Forthcoming Events

The councillors agreed to work with Lee Parker and Babergh to have an official opening of the recreation ground facilities on Saturday 2nd April 2022 at 2 pm. The councillors felt that they would like to offer support to the Fireside Club's Midsummer Brunch event on Sunday 5th June 2022 as part of the celebrations for the Queen's Platinum Jubilee. Cllr Presland to liaise with the Fireside Club on the matter.

22/034 Clerk's Appraisal

Cllrs Presland and Everett will undertake a review with the Clerk and report back to councillors with the outcome.

22/035 Litter Pick

The councillors agreed that a litter pick takes place on Saturday 2nd April 2022 at 8.30 pm with bacon rolls being purchased from the Saracens.

Signed _____

Date

NEWTON PARISH COUNCIL**Minutes of Meeting held on 9th February 2022 at Newton Village Hall****22/036 Village Hall and Trust updates**

The Village Hall has not met since NPC's last meeting so Cllr Schwenk has not had the opportunity of getting a response from the committee over NPC's suggestion that broadband is provided in the Village Hall. The Trust has not met since the last meeting, but plans are ongoing to remove the Christmas Tree and a blown down tree on the Green

22/037 Questions to the Chair

The Chairman raised correspondence raised from residents on the issues of development in the parish and parking in Plampin Close. Cllr Smith will prepare a paper outlining suggestions to the existing footpath network in the village for the March meeting. The councillors noted the hedgerow cutting along Rectory Road.

22/038 Next Meeting

The next scheduled meeting will be held on Wednesday 9th March 2022 at 7.30 pm.

The meeting closed at 9.46 pm.

Appendix A Clerk's Report

Minute	Action	Complete ✓
21/133	NNP Referendum newsletter has now been circulated.	✓
21/189	James Finch requested to look at calming measures for Rotten Row.	
22/003	Minutes sent to BRN and updated on website.	✓
22/007 a	Payments made to suppliers, individuals and organisations.	✓
22/007 b	Precept Demand sent to Babergh.	✓
22/009	Signage being ordered.	
22/009	Order placed with Flowers Groundcare.	✓
22/014	Volunteer did not require any expense in relation to repair of Church sign,	✓
22/015	Cllr Presland is obtaining quotation from electrician.	
	Clerk's Delegated Power	
	None used since last meeting.	
	Clerk Hours	
	Up until 23rd January 2022 - 559.5 hours worked / 70.5 hours holiday of the 630 hours paid.	

Signed _____

Date

Newton Parish Council adopted the General Power of Competence on the 13th May 2020

NEWTON PARISH COUNCILMinutes of Meeting held on 9th February 2022 at Newton Village Hall**Appendix B RFO Report****Receipts & Payments**

Date	Details	Cheque	Power	Receipts	Payments
06/12/21	Bank Interest			2.24	0.00
29/12/21	HMRC VAT Repayment			13,851.62	0.00
09/02/22	Premier Sports Surfaces - MUGA Payment 3	101307	Localism Act 2011 ss 1 to 8	0.00	1,663.70
06/12/21	Bank Interest			0.03	0.00

Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community Premium Accounts	31/12/21	£100.00				
	31/12/21	£68,933.34	£64,408.23	£4,625.11	£0.00	£0.00
Tracker Account	31/12/21	£1,165.14	£1,165.14	£0.00	£0.00	£0.00
		£70,198.48	£65,573.37	£4,625.11	£0.00	

Actual vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£40,814.72				
Income			Expenditure			
Precept	£10,518.00	£10,518.00	Clerks Salary		£10,304.00	£7,726.23
Grants	£1,677.20	£75,622.29	Admin		£1,650.00	£610.05
Recycling	£400.00	£702.44	Donations		£800.00	£550.00
CIL	£0.00	£20,322.33	Annual Subscriptions		£425.00	£382.30
Bank Interest	£25.00	£5.19	Footpath Maintenance		£300.00	£300.00
VAT Repayment	£0.00	£14,204.26	Insurance		£1,135.00	£1,218.51
Other	£0.00	£2,880.00	Inspection		£415.00	£635.00
			Maintenance		£2,000.00	£327.00
			Projects		£1,500.00	£55,727.26
			CIL	£30,431.35	£0.00	£13,375.67
			Village Hall		£300.00	£0.00
			VAT Paid		£0.00	£14,168.46
			VAT Return		£0.00	£3,910.38
			NNP		£200.00	£565.00
Total	£12,620.20	£124,254.51	Total	£30,431.35	£19,029.00	£99,495.86
			Assets Carried Forward			£65,573.37
Total		£165,069.23	Total			£165,069.23

Project Committed Spending							
Meeting Date	Minute	Supplier	Cost Net	VAT	Total	Project	Budget
10/11/21	21/192c	Littlethorpe	£10,850.00	£2,170.00	£13,020.00	Bus Shelter	CIL £9,350.00 / Grants £1,500.00
12/01/22	22/009	Flowers Groundcare	£1,750.00	£350.00	£2,100.00	Rec Ground	Projects & Grant
			£12,600.00	£2,520.00	£15,120.00		

Signed _____

Date

Newton Parish Council adopted the General Power of Competence on the 13th May 2020

NEWTON PARISH COUNCILMinutes of Meeting held on 9th February 2022 at Newton Village Hall**Appendix C Planning**

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/21/01451	Rotten Row Farm Rotten Row - Continued use of buildings for agricultural, industrial and commercial purposes.	21/071a	Objected	
DC/21/06411	Abbey House Rectory Road - Application under Section 73 of The Town and Country Planning Act 1990 - Variation of Condition 2 (Approved Plans and Documents) of Planning Permission DC/19/02227 dated: 25/06/2019 - Erection of two detached dwellings with garaging. To allow separate cartlodes serving Plots 1 and 2 (relocation on site), omission of Juliette balcony and addition of balcony to Plot 2 Bedroom 1.	21/212a	Support	

End of Appendices

Signed _____

Date

Newton Parish Council adopted the General Power of Competence on the 13th May 2020