

NEWTON PARISH COUNCIL

Minutes of Meeting held on 13th April 2022 at Newton Village Hall

Present: Councillors Paul Presland (Chairman), Russell Bower, David Everett, Rita Schwenk, Laura Smith and Phillip Taylor.

Attending: Lee Parker (Babergh District Councillor) and Dave Crimmin (Clerk).

22/061 Apologies for Absence

Cllr Shipp (illness) sent her apologies as did James Finch (Suffolk County Councillor),

22/062 Declaration of Interests and Requests for Dispensation

No interests were declared and no request for dispensation had been received.

22/063 Minutes of Meeting held on 9th March 2022

The minutes of the meeting were approved by the councillors who resolved that the minutes should be signed by the Chairman as a correct record.

22/064 Public Participation

The councillors reviewed James Finch's previously submitted report and noted that the issue of a speed limit along Rotten Row remained to be resolved. Lee Parker updated councillors on the £150 rebate that Band A to D households would be receiving.

22/065 Emails circulated

Following a review of the emails circulated by the Clerk the councillors noted the reduced price offer from Premier Sports to jet spray the MUGA but felt that the Community Wardens should be contacted in this regard.

22/066 Clerk's Report

Following a review of the Clerk's report (Appendix A), the councillors agreed that the purchase of dog-poop bag dispensers is included in the May meeting.

22/067 Finance

- a. The councillors reviewed the Bank Reconciliation and the Receipts and Payments Account (Appendix B) for the year ending 31st March 2022 and resolved to accept them as an accurate record.
- b. The councillors reviewed the CIL Return for Babergh (Appendix C) and resolved that it be signed by the Chairman and Clerk.
- c. All cheques signed and due for signing, as itemised in the RFO Report (Appendix D) were authorised by the councillors. The councillors also noted the income received since the last meeting.
- d. The councillors reviewed the Community Wardens Service Level Agreement from Sudbury Town Council for 2022 to 2023 and authorised the Clerk to sign on NPC's behalf.
- e. The council is still awaiting a quotation to provide an electricity supply for the Christmas Tree.

22/068 Planning

- a. The councillors reviewed **Planning Application DC/22/01350 Perrywood Garden Centre, Newton Road** - Application under Section 73 of The Town and Country Planning Act for DC/20/03810 for the variation of condition 10 (Disposal of surface water) and resolved to support the application in principle subject to the drainage authority being happy with the scheme.

Signed _____

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- b. The councillors reviewed **Planning Application DC/22/01258 Burchetts, Rectory Road** - Application for Listed Building Consent - Replacement external door at Utility Room and Replacement external French door at Family room; Replacement windows (2) at Family room and resolved to support the application.
- c. A further planning application had been received since the agenda was posted requiring a response before the next meeting. The councillors reviewed **Planning Application DC/22/01428 Farm Shop, Wheldons Fruit Farm, Joes Road** - Application to determine if Prior Notification is required for a Proposed: Change of Use from Commercial, Business and Service (Use Class E) to Dwelling Houses. Town and Country Planning (General Permitted Development)(England) Order 2015 as amended Schedule 2, Part 3 Class MA - Conversion of Farm Shop to Dwelling House(C3) and resolved that they had no objection.
- d. The councillors reviewed the status of previous applications, appeals and enforcement referrals (Appendix E).

22/069 Babergh Community Governance Review

The councillors reviewed the plans for a Community Governance Review by Babergh and agreed to consider any issues that Newton wish to raise at the May meeting.

22/070 Recreation Ground

The councillors reviewed a quotation to provide storage for the tennis net from Ged Fisher at a cost of £790 + VAT. In resolving to accept the quotation the councillors thanked Lee Parker for his Locality grant of £500 towards the project. The councillors will consider options for the MUGA entrances at the May meeting. Picnic bench sponsorship will be raised at the Annual Parish Assembly.

22/071 Defibrillators

With the order being placed for the 3 defibrillators, permission has been agreed for the siting in Church Road. The remaining permissions are being sought.

22/072 Forthcoming Events

The councillors agreed to defer the official opening of the recreation ground facilities until Sunday 5th June 2022 to coincide with the Queen's Platinum Jubilee (QPJ) celebrations in the Recreation Ground. The subcommittee, with Lee Parker as Chair and Cllr Smith as Vice-Chair, are planning the QPJ event with other residents of the village.

22/073 Community Allotments

The councillors received information from the Community Allotment group that they no longer required the support of the parish council for the scheme.

22/074 Newton Footpaths

Cllr Smith reported that progress with SCC on the proposals to create/extend some of the Newton Footpaths had been slow but she would progress the project with Assington Parish Council and landowners.

22/075 No Mow May

The councillors discussed the option of not cutting grass during May. They agreed to ask the Newton Green Trust to consider such a scheme on its land.

22/076 Village Hall and Trust updates

The Village Hall has met and agreed to seek new members for its committee, increase its hire rates for the first time in 10 years and hold a coffee morning on the 21st May 2022. Builders are still investigating the extent of the problems with the extension roof. The Trust will next meet next week.

Signed _____

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NEWTON PARISH COUNCIL**Minutes of Meeting held on 13th April 2022 at Newton Village Hall****22/077 Clerk Appraisal**

Cllrs Everett and Presland have now completed the appraisal with the Clerk.

22/078 Questions to the Chair

Cllr Everett updated councillors on the analysis of recent speed surveys which showed the highest speed of 86 mph through the village. The analysis will now be updated on the Newton website.

22/079 Annual Parish Assembly


The Annual Parish Assembly will be held on Wednesday 27th April 2022 at 7.30 pm in the Village Hall.

22/080 Next Meeting

The Annual Meeting of NPC will be held on Wednesday 25th May 2022 starting at 7.30 pm in the Village Hall.

The meeting closed at 9.05 pm.

Appendix A Clerk's Report

Minute	Action	Complete ✓
21/189	James Finch requested to look at calming measures for Rotten Row.	
22/009	MUGA and play equipment signage now awaiting installation by Community Wardens.	
22/015	Cllr Presland is obtaining quotation from electrician.	
22/027	Cllr Bower to obtain quote for tennis net cabinet.	
22/031	Cllr Taylor liaising with Tree Warden re replacement tree.	
22/035	Community Wardens requested to put out road signage for Litter Pick on 2nd April 2022.	✓
22/041	Minutes sent to BRN and updated on website.	✓
22/044	Welcome to Newton being updated.	
22/044	newton-pc.gov.uk email addresses to be rolled out in April.	
22/045 a	Payments made to suppliers, individuals and organisations.	✓
22/045 b	David Gotts informed of footpath contract award.	✓
22/045 c	Flowers Groundcare informed of playing field grass maintenance contract award.	✓
22/045 f	Donation received by the CAB.	✓
22/046	Planning application(s) response sent to Babergh.	✓
22/051	Defibrillators ordered from CHT.	✓
22/058	Cllrs Smith and Shipp have been given SALC training dates.	✓
22/059	Sudbury finance their dog-poop bag dispensers from the money received from Babergh for the recycling banks at the Kingfisher. The dispensers (green or red) cost £79.99 + VAT from JRB Enterprises.com who also sell 800 bags for £23 + VAT	
	Clerk's Actions & Delegated Power	
WEB058389	Street light diffuser in Plampin Close repaired.	✓
	Broken footpath sign by MD Mills reported.	
	Wicksteed has completed the works to the Recreation Ground.	✓
	Clerk Hours	
	Up until 31st March 2022 - 780 hours paid / 739 hours worked plus 75 hours holiday.	

Signed _____

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NEWTON PARISH COUNCILMinutes of Meeting held on 13th April 2022 at Newton Village Hall**Appendix B Bank Reconciliation and the Receipts and Payments Account****NEWTON PARISH COUNCIL****Bank Reconciliation for Financial year ending 31st March 2022****Balances per Bank Statements as at 31st March**

Barclays Community		£100.00	
Barclays Premium Account		£31,457.98	
Barclays Tracker Account		£1,165.17	
Unity Trust Current Account		£16,734.16	
			£49,457.31
Add any Unbanked Cheques / Cash as at 31 March			£0.00
Less Barclays Unpresented Cheques as at 31 March			
	101304	£100.00	
			£100.00
		Total Cash	£49,357.31

CASH BOOK

Opening Balance		£40,814.72
Add Receipts in the year		£125,077.89
		£165,892.61
Less Payments in the year		£116,535.30
	Total Cash	£49,357.31


D Crimmin	RFO, Newton Parish Council	4th April 2022
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Signed _____

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		NEWTON PARISH COUNCIL	
		Receipts & Payments Account for the year ending 31st March 2022	
		2020 / 2021	2021 / 2022
<u>Receipts</u>			
Precept	£10,258.00		£10,518.00
Grants	£46,314.54		£76,122.29
Recycling	£760.62		£1,023.87
Bank Interest	£29.20		£7.14
CIL	£18,421.87		£20,322.33
Other	£0.00		£2,880.00
VAT Repayment	£20,334.63		£14,204.26
		£96,118.86	£125,077.89
<u>Payments</u>			
Clerks Salary	£12,297.85		£10,301.64
Admin	£827.51		£1,259.29
Donations	£650.00		£650.00
Annual Subscriptions	£260.87		£382.30
Footpath Maintenance	£300.00		£300.00
Insurance	£1,086.31		£1,218.51
Inspection	£380.00		£635.00
Maintenance	£529.07		£410.66
Village Hall	£0.00		£0.00
Projects	£59,177.98		£57,355.26
CIL	£12,187.15		£22,725.67
Repay VAT overpayment	£0.00		£3,910.38
NNP	£4,695.53		£1,005.00
VAT Paid	£15,357.75		£16,381.59
		£107,750.02	£116,535.30
Excess of Receipts over Payments		-£11,631.16	£8,542.59
Add Balance Brought Forward		£52,445.88	£40,814.72
Balance Carried Forward		£40,814.72	£49,357.31
<u>Represented by</u>			
Barclays Community	£100.00		£100.00
Barclays Premium	£39,549.67		£31,357.98
Barclays Tracker	£1,165.05		£1,165.17
Unity Trust Current Account	£0.00		£16,734.16
Petty Cash	£0.00		£0.00
		£40,814.72	£49,357.31

Signed _____

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NEWTON PARISH COUNCILMinutes of Meeting held on 13th April 2022 at Newton Village Hall**Appendix C CIL Return**

Newton Parish Council		
Community Infrastructure Levy		
Reporting Year 1st April 2021 to 31st March 2022		
A	Total CIL Income carried over from previous year	£30,431.35
B	Total CIL income received (receipts)	£20,322.33
C	Total CIL spent (expenditure)	£22,725.67
D	Total CIL repaid following payment notice	£0.00
E	Total CIL retained at year-end (A+B-C-D)	£28,028.01
CIL Expenditure		
	Item / Purpose	Amount Spent
	Electrical supply to Recreation Ground	£1,630.00
	MUGA & Play Equipment	£10,000.00
	Bus Shelter	£9,350.00
	Community Wardens	£1,030.00
	Play Equipment Maintenance	£250.00
	Dog & Litter Bins Operational costs	£465.67
	Total Spent	£22,725.67
Signed	DF Crimmin	Parish Clerk
Signed	Paul Presland	Chairman
31st March 2022		

Signed _____

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Appendix D RFO Report

Barclays Receipts & Payments 2021 / 2022

Date	Details	Cheque	Power	Receipts	Payments
07/03/22	Bank Interest			0.03	0.00
09/03/22	Sudbury & District Citizens Advice - Donation	101313	Localism Act 2011 ss 1 to 8	0.00	100.00
07/03/22	Bank Interest			1.92	0.00

Unity Receipts & Payments 2021 / 2022

Date	Details	Cheque	Power	Receipts	Payments
31/03/22	Unity - Bank Charges	Stat 003	Localism Act 2011 ss 1 to 8	0.00	18.00

Unity Receipts & Payments 2022 / 2023

Date	Details	Cheque	Power	Receipts	Payments
13/04/22	SALC - Councillor Training		Localism Act 2011 ss 1 to 8	0.00	186.00
13/04/22	SCC - Posts for Speed Indicator Device		Localism Act 2011 ss 1 to 8	0.00	380.00
13/04/22	Flowers Groundcare - Groundworks around MUGA		Localism Act 2011 ss 1 to 8	0.00	2,100.00
13/04/22	P. Presland - Expenses for Litter Pick		Localism Act 2011 ss 1 to 8	0.00	35.00

Appendix E Planning

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/21/01451	Rotten Row Farm Rotten Row - Continued use of buildings for agricultural, industrial and commercial purposes.	21/071a	Objected	
DC/22/01062	Newton Leys, Joes Road - Erection of a single storey link extension between pool house and main house.	22/046a	Support	Permission 04/04/2022

End of Appendices

Signed _____

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