

NEWTON PARISH COUNCIL

Minutes of Meeting held on 13th July 2022 at Newton Village Hall

Present: Councillors David Everett (Chairman), Russell Bower, Rita Schwenk and Laura Smith.

Attending: Lee Parker (Babergh District Councillor), James Finch (Suffolk County Councillor), Dave Crimmin (Clerk), Stuart Davis (Optimum Architecture Limited) and 11 members of the public.

22/126 Apologies for Absence

Cllrs Presland (holiday) and Taylor (commitment) sent their apologies.

22/127 Declaration of Interests and Requests for Dispensation

No interests were declared and no request for dispensation had been received.

22/128 Code of Conduct

The councillors reviewed the "Other Registrable Interests" form required by Babergh for members to complete under the New Code of Conduct. Cllrs Bower, Everett, Schwenk and Smith have now returned completed copies. Cllrs Presland and Taylor to complete as soon as possible.

22/129 Minutes of Meeting held on 15th June 2022

The minutes of the meeting were approved by the councillors who resolved that the minutes should be signed by the Chairman as a correct record.

22/130 Public Participation

The councillors reviewed James Finch's previously submitted report and he updated them on the East Anglia Green 2 project of National Grid, Family Carers, Boxford's participation in "Reclaim the rain" and extra budget for SEND. He is still chasing a response from SCC Highways on the speed limit of vehicles entering Newton from Joe's Road / Rotten Row. Lee Parker updated councillors on the positive referendum result of the Little Cornard Neighbourhood Plan, CIFCO's £6m profit in the last financial year, the refuse fleet switch to HVO, Sudbury regeneration plans, the parking strategy across Babergh consultation, the impact of infrastructure projects on the District and additional funding for support of residents energy bills.

22/131 Proposed Development

Stuart Davis of Optimum Architecture Limited presented the drawings (Appendix A) in relation to his updated proposal for development of the land next to the playing field. He confirmed that plots 1 and 2 would be 3 bedroom social/affordable semi-detached houses and plots 6 and 7 would be 2 bedroom social/affordable bungalows. These would be managed by a housing association. The remaining 5 properties would be privately developed. He highlighted the pavement that would be developed along the A134 in front of the scheme and the footpath to the playing field.

In answer to the Chairman's question on how this proposed development met the Newton Neighbourhood Plan policies, he answered that residents were benefiting from the 4 affordable dwellings, the pavement and the footpath.

Mr Davis answered a number of questions from residents including:

- The location of the site had to be in accordance to planning policies which required the proposed development to be alongside the BUAB
- The agricultural entrance to the landowner's remaining field kept the number of accesses onto the A134 to one
- The landowner owned 5.5 acres of the field, but the ownership did not extend to Rectory Road

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- He was supportive of the suggestion to extend the pavement to the bus stop
- He was not able to give the agricultural land grading for the land of the proposed development.

The Chairman thanked Mr Davis for his time and asked him to keep in touch with NPC should they plan to progress the proposed development.

22/132 Emails circulated

There were no further actions requested of the Clerk in relation to the emails circulated.

22/133 Clerk's Report

Following a review of the Clerk's report (Appendix B) the clerk updated councillors that Babergh had confirmed that the member vacancy could now be filled by co-option. The councillors agreed that the Clerk advertises the vacancy with applications by the September meeting.

22/134 Finance

- a. All cheques signed and due for signing, as itemised in the RFO Report (Appendix C) were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget. The bank reconciliation was checked against the bank statements by Cllr Schwenk who signed the bank statements accordingly. The councillors resolved to remove Shonagh Shipp as a signatory of the Unity Trust account and three signatories signed the mandate form accordingly. Barclays cheque number 101304 issued on the 8th December 2021 for £100 with regard to Christmas Parcels has not been presented to the bank. As it is now out of date, a payment from Unity Trust will be made once confirmation of account details is received from Cllr Taylor.
- b. The council is still awaiting a quotation to provide an electricity supply for the Christmas Tree.

22/135 Planning

- a. The councillors reviewed **Planning Application DC/22/03122 Farm Shop, Wheldons Fruit Farm, Joes Road** - Change of Use of land to residential amenity land and erection of detached 4 bay cartlodge; Insertion of additional windows to all elevations, widening existing window opening to North Elevation and rooflights (following approval of DC/22/01428) and resolved that they had no objection.
- b. A further planning application had been received since the agenda was posted requiring a response before the next scheduled meeting. The councillors reviewed **Planning Application DC/22/03383 Little Barn, Sudbury Road** - Construction of dropped kerb and resolved to support the application.
- c. The councillors reviewed the status of previous applications, appeals and enforcement referrals (Appendix D).

22/136 Recreation Ground

The councillors discussed issues with the tennis net and asked the Clerk to contact Premium Sports Surfaces to seek resolutions. Cllr Everett will look into an issue reported on the MUGA booking system.

22/137 Defibrillators

The three defibrillators are now installed and awaiting confirmation that they are now part of the ambulance service system. The training session for the cardiac arrest response seminar has been booked for Wednesday 28th September 2022 starting at 6pm in Newton Village Hall. The seminar will be publicised in the Box River News, on the notice boards and the Newton website.

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22/138 Newton Footpaths

Discussions are still taking place with local landowners regarding the possibility of permissive footpaths.

22/139 Allotments

The councillors reviewed the correspondence from BWB following their engagement with the landowner's solicitor for the transfer of the allotments land to NPC.

The councillors agreed on the following for NPC's response to BWB on the issues raised:

- The councillors accepted the costs that may be incurred if the transaction is aborted by either party.
- The map defining the allotment land was in keeping with the OS map that NPC has on file.
- NPC to request that the land transferred includes the access path from Church Road and along the boundary of the allotments. This access has been sufficient for the allotment tenants over past years.
- There is currently no water provision at the allotments.

With the increase in the solicitor costs for the landowner and the potential costs of a Land Registry compliant plan, the councillors resolved to increase the budget to £4,500 + VAT.

22/140 NPC Standing Orders and Financial Regulations

The councillors reviewed NPC's Standing Orders and Financial Regulations documents and resolved their re-adoption.

22/141 Fireworks 2022

The councillors agreed to a budget of £750 + VAT for the fireworks event and will now undertake to seek additional volunteers in order to organise the event.

22/142 Village Hall and Trust updates

The next Trust meeting is being held next Tuesday. The Village Hall refurbishment to the extension is now underway and the committee are busy seeking any funding that may be available for the project. The committee are also looking for a direction sign that can be placed along the A134 near School Lane.

22/143 Questions to the Chair

No questions were raised.

22/144 Next Meeting

The next Meeting of NPC will be held on Wednesday 14th September 2022 starting at 7.30 pm in the Village Hall. Should an extra meeting be required for a planning application it will be held on Wednesday 10th August 2022 starting at 7.30pm in the Village Hall.

The meeting closed at 9.26 pm.

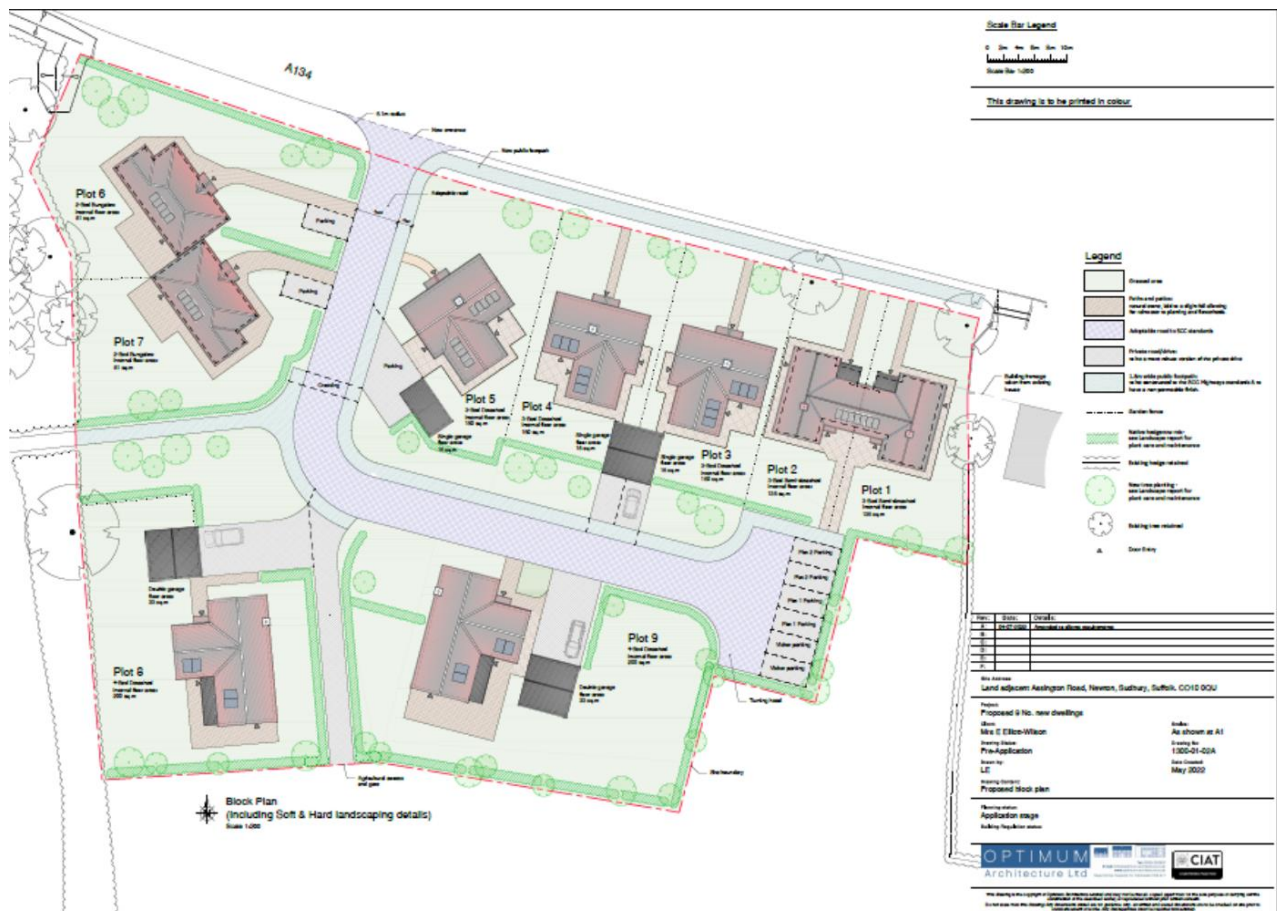
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Appendix A Proposed Development



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Appendix B Clerk's Report

Minute	Action	Complete ✓
21/189	James Finch requested to provide SCC Highways report on speed limit from Joe's Road to Rotten Row.	
22/015	Cllr Presland is obtaining quotation from electrician.	
22/031	Cllr Taylor liaising with Tree Warden re replacement tree.	
22/044	All councillors are now using newton-pc.gov.uk email accounts.	✓
22/087	ToR for HR and Standards committees being developed.	
22/094	Dog poop bag dispensers now received. Awaiting permission from NGT before installing.	
22/094	Litter bin has been installed outside MUGA.	✓
22/109	Councillors to return completed "Other Registerable Interests" form to Clerk.	
22/110	Minutes sent to BRN and updated on website.	✓
22/113	MUGA jet wash booked for 14th March 2023.	✓
22/113	Bus shelter opposite Saracens is being repaired by SCC as it is their asset.	
22/114 a	Payments made to suppliers, individuals and organisations.	✓
22/114 b	BWB have now been given instructions to proceed with the allotment land transfer.	
22/117	Awaiting confirmation that 3 new defibrillators are registered with Ambulance Service.	
22/117	Awaiting NGT confirmation of location of defibrillator at Little Green.	
22/119	Welcome to Newton updated and no further feedback from councillors Clerk has now produced 250 copies for distribution.	✓
22/120	Policies and Procedures booklet updated and placed on website.	✓
22/121	Year Plan updated and PIIP scheduled for September meeting.	✓
22/122	Letter sent to Mr Bradford.	✓
	Clerk's Actions & Delegated Power	
	Broken footpath sign by MD Mills reported.	

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Appendix C RFO Report

Unity Receipts & Payments 2022 / 2023

Date	Details	Cheque	Power	Receipts	Payments
15/06/22	CHT - Defibrillators		Localism Act 2011 ss 1 to 8	0.00	8,724.00
16/06/22	Clerk pay-in of Picnic in Park receipts			37.00	0.00
30/06/22	Bank Charges		Localism Act 2011 ss 1 to 8	0.00	18.00
13/07/22	P. Presland - Expenses for Picnic in Park		Localism Act 2011 ss 1 to 8	0.00	125.94
13/07/22	GF Engineering Services - Tennis net storage		Localism Act 2011 ss 1 to 8	0.00	948.00
13/07/22	Sudbury TC - Community Wardens SLA 2022 / 2023		Localism Act 2011 ss 1 to 8	0.00	768.90

Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community Premium Accounts	31/05/22	£100.00				
	31/05/22	£32,797.34	£32,797.34	£0.00	£0.00	£100.00
Tracker Account	31/05/22	£1,165.17	£1,165.17	£0.00	£0.00	£0.00
Unity Current Account	30/06/22	£25,106.87	£23,264.03	£1,842.84	£0.00	£0.00
		£59,169.38	£57,226.54	£1,842.84	£0.00	

Actual v's Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£49,357.31				
Income			Expenditure			
Precept	£13,625.97	£6,812.99	Clerks Salary		£10,730.00	£2,827.64
Grants	£177.20	£2,798.03	Admin		£1,500.00	£569.84
Recycling	£700.00	£0.00	Donations		£800.00	£0.00
CIL	£0.00	£14,198.37	Annual Subscriptions		£475.00	£270.51
Bank Interest	£25.00	£0.00	Footpath Maintenance		£300.00	£0.00
VAT Repayment	£0.00	£2,529.97	Insurance		£1,250.00	£0.00
Other	£0.00	£37.00	Inspection		£640.00	£235.00
			Maintenance		£0.00	£82.00
			Projects	£2,250.00	£500.00	£2,375.94
			CIL	£28,028.01	£4,200.00	£9,765.67
			Village Hall		£300.00	£0.00
			VAT Paid		£0.00	£2,380.53
			Repay VAT overpayment		£0.00	£0.00
			NNP		£0.00	£0.00
Total	£14,528.17	£26,376.36	Total	£30,278.01	£20,695.00	£18,507.13
			Assets Carried Forward			£57,226.54
Total		£75,733.67	Total			£75,733.67

Project Committed Spending							
Meeting Date	Minute	Supplier	Cost Net	VAT	Total	Project	Budget
15/06/22	22/114b	BWB	£3,500.00	£700.00	£4,200.00	Allotments	CIL
15/06/22	22/113	Sudbury TC	£185.00	£37.00	£222.00	Rec Ground	CIL
			£3,685.00	£737.00	£4,422.00		

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Appendix D Planning Status

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/21/01451	Rotten Row Farm Rotten Row - Continued use of buildings for agricultural, industrial and commercial purposes.	21/071a	Objected	
DC/22/01350	Perrywood Garden Centre, Newton Road - Application under Section 73 of The Town and Country Planning Act for DC/20/03810 for the variation of condition 10 (Disposal of surface water).	22/068a	Support	Permission 10/06/2022
DC/22/01258	Burchetts Rectory Road - Application for Listed Building Consent - Replacement external door at Utility Room and Replacement external French door at Family room; Replacement windows (2) at Family room.	22/068b	Support	Permission 05/07/2022
DC/22/02188	Perrywood Garden Centre, Newton Road - Application under S73 for Removal or Variation of a Condition following grant of Planning Permission DC/20/03810 dated 11/06/2021. (Erection of a new garden centre building (Use Class E) including restaurant, enclosed and open canopies and outdoor sales area. Erection of a glasshouse and store. Partial demolition of and erection of an extension to the existing garden centre building (to be used for Use Class E). Erection of a replacement potting shed. External alterations of the existing barn. Erection of electricity sub-stations and an electricity distribution building. Provision of landscaping, car parking areas, wildlife area and outdoor events space.) Town and Country Planning Act 1990.- To vary Condition 2 (Approved Plans and Documents) for minor design changes to the scheme.	22/095a	Support	

End of Appendices

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