

NEWTON PARISH COUNCIL

Minutes of Meeting held on 13th October 2021 at Newton Village Hall

Present: Councillors Paul Presland (Chairman), David Everett, Rita Schwenk and Laura Smith.

Attending: James Finch (Suffolk County Councillor), Lee Parker (Babergh District Councillor), Dave Crimmin (Clerk), Stuart Davis (Optimum Architecture Ltd) and fifteen residents.

21/165 Apologies for Absence

Cllrs Bower and Taylor (holidays) sent their apologies.

21/166 Election of Vice Chairman

Deferred to the November meeting.

21/167 Declaration of Interests and Requests for Dispensation

No interests were declared and no request for dispensation had been received.

21/168 Minutes of Meeting held on 8th September 2021

The minutes of the meeting were approved by the councillors who resolved that the minutes should be signed by the Chairman as a correct record.

21/169 Public Forum

After reviewing James Finch's previously submitted report, he updated councillors on COVID, Special Educational Needs and recycling centres. He also updated councillors on a resident's request for a speed survey near Boxford Lane on the A1071. He will be discussing this further with SCC Highways and the resident has agreed to cut his hedge. Lee Parker updated councillors on solar charging points at Kingfisher, Wellbeing strategy, Innovation Support Grants, Babergh's ultra-low carbon emissions fleet, streamlined process for Neighbourhood Plans and CIL providing Sudbury's new CCTV cameras. He explained the background to the conditions applied to a planning application in relation to a track over the Green.

21/170 Proposed development of land

Stuart Davis outlined the proposals his client is considering for land along the A134 between the playing field and 4 Assington Road. The current thoughts, for which he was seeking residents and councillors' views, was a development of 9 dwellings on a mixed scheme of affordable / social and market housing. The aim of his presentation was for an open discussion about the land use that would benefit both residents and the landowner, who is looking to realise a return on the land.

Residents raised a number of questions on the proposals; access and the possibility of a roundabout, speed of traffic, position of development in field, further development plans for the remainder of field, ownership of playing field, grading of agricultural land, the number of houses Newton currently requires, is the social housing for Newton residents, proportion of social housing and how it will be located within site and timescale for proposal to be developed.

The Chairman explained that Newton's Neighbourhood Plan (NNP), which has been created based on feedback from residents on how they wanted to see Newton develop between now and 2036, will shortly be going to referendum. He thanked Stuart for his time in explaining the proposals and hoped that the dialogue would continue should his client wish to take the proposals further.

21/171 Emails circulated

Following a communication from a resident on grass overgrowing the pavement on the Green by the village sign, the council's Trust representatives will take up the issue with the Golf Club.

Signed _____

Date

NEWTON PARISH COUNCIL

Minutes of Meeting held on 13th October 2021 at Newton Village Hall

21/172 Clerk's Report

Following a review of the Clerk's report (Appendix A) there were no further actions requested of the Clerk.

21/173 Finance

- a. All cheques signed and due for signing, as itemised in the RFO Report (Appendix B) were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the bank reconciliation against the bank statements.
- b. The councillors resolved a donation of £100 towards the RBL Poppy Appeal.
- c. Cllr Presland and the Clerk will visit Barclays on the issue of the correspondent address for NPC accounts.

21/174 Planning

- a. The councillors reviewed **adjoining parish Planning Application DC/21/04056 Chilton Woods Mixed Development To North Of Woodhall Business Park, Sudbury** - Discharge of Conditions Application for B/15/01718 - Condition 30 (Construction Environmental Management Plan) and resolved that they had no comment.
- b. The councillors reviewed **Planning Application DC/21/05088 Jarvis Farm, Assington Road** - Erection of stables, construction of manege and use of land for the keeping of Horses and resolved that they supported the application.
- c. No further planning application had been received since the agenda was posted requiring a response before the next meeting.
- d. The councillors reviewed the status of previous applications, appeals and enforcement referrals (Appendix C).

21/175 Recreation Ground

Cllr Presland updated councillors on the Recreation Ground projects. The MUGA requires urgent attention around the perimeter and he will liaise with Cllr Taylor on how to proceed. Cllr Schwenk knows a contractor should a quote be required. The playground equipment installation has now been completed and a snagging meeting with Wicksteed is scheduled for the 26th October 2021. The council will now be looking at bench, table and litter bin requirements for the area, for which it is hoped that other village organisations may wish to donate, and planning for an official opening in the Spring.

Cllr Bower has updated the Recreation Ground risk assessment for the FFE and play equipment which will now be updated with Wicksteed's checklist by the Clerk. The 4-weekly checks will be undertaken by each councillor in rotation with all the completed checklists being filed with the Clerk.

21/176 Neighbourhood Plan

NPC are still awaiting confirmation of the referendum date from Babergh.

21/177 Assets

- The Tree Warden will replace the commemorative tree
- The Church Road sign is being progressed by the volunteer
- NPC are still awaiting the proposals for the replacement bus shelter from SCC.

21/178 Christmas Tree and Lights

The Trust will be asked for permission to plant a seven-to-eight-foot Christmas Tree that can be grown on the Green. Lights will also be sourced out of the overall budget of £300.

Signed _____

Date

Newton Parish Council adopted the General Power of Competence on the 13th May 2020

NEWTON PARISH COUNCIL**Minutes of Meeting held on 13th October 2021 at Newton Village Hall****21/179 Defibrillators**

The Clerk outlined the costs of both electricity fed as well as solar powered defibrillators for the councillors' consideration. The councillors agreed that for the first phase of a defibrillator deployment, a time limit of 5 minutes should be set for a defibrillator to be picked up and returned to the residence. The Clerk to prepare a plan for the first phase of deployment for the village with the installation costs of the various options of defibrillators.

21/180 Box River News

The councillors agreed that it will be up to residents and groups to forward content to the editor of the Box River News (Trudi Wild - editor@boxrivernews.com) for inclusion in the magazine.

21/181 Permissive path at Jarvis Farm

The councillors reviewed the criteria under which the landowner is prepared to grant his permission for the permissive footpath to continue at Jarvis Farm. The councillors resolved that the conditions of annual renewal, maintaining the grass surface of the footpath and covering the public liability of footpath users are acceptable.

21/182 Village Hall and Trust updates

The NGT has not met since the last meeting. The Village Hall Committee is trying to finalise the extent of wet rot in the extension to the Village Hall before proceeding with the re-cladding project. Bookings at the VH are starting to pick-up.

21/183 Questions to the Chair

The councillors plan to host a coffee morning in relation to the NNP referendum once the date for the election is published.

21/184 Next Meeting

The next scheduled meeting will be held on Wednesday 10th November 2021 at 7.30pm.

The meeting closed at 9.52pm.

Appendix A Clerk's Report

Minute	Action	Complete ✓
20/265	Response sent to resident, but unfortunately his reply did not take kindly to the information supplied. Councillors to review policy.	
21/080	"Cars for Sale" warning sign still to be ordered.	
21/133	NNP Referendum newsletter to be produced.	
21/147	Minutes sent to BRN and updated on website.	✓
21/149	Councillor Vacancy advertised on website.	✓
21/150	See Agenda Item 181 13th October 2021.	✓
21/151 d	Payments made to suppliers, individuals and organisations.	✓
21/151 a	External Audit report placed on website.	✓
21/152	Planning responses sent to Babergh.	✓
21/153	Play equipment & FFE to be updated on Risk Assessment and checklist.	
	Clerk's Delegated Power	
	Arranged for Flowers Groundcare to maintain the FFE, the new play equipment areas and the hedge between the areas and the village hall car park at a maximum cost of £300.	

Signed _____

Date

Newton Parish Council adopted the General Power of Competence on the 13th May 2020

Series Page 110
NEWTON PARISH COUNCIL

Minutes of Meeting held on 13th October 2021 at Newton Village Hall

Appendix B RFO Report

Receipts & Payments

Date	Details	Cheque	Power	Receipts	Payments
08/09/21	S Vince - Litter Pick expenses	101295	Localism Act 2011 ss 1 to 8	0.00	30.00
10/09/21	Babergh Precept			5,259.00	0.00
24/09/21	Babergh Recycling			370.64	0.00
05/10/21	Newton Newsletter Ring Fenced Funds			2,880.00	0.00
11/10/21	Babergh CIL			11,424.87	0.00
13/10/21	Navigus Planning - NNP consultancy	101296	Localism Act 2011 ss 1 to 8	0.00	678.00
13/10/21	Wicksteed - Play Equipment	101297	Localism Act 2011 ss 1 to 8	0.00	76,800.00

- The Wicksteed payment will only be sent once NPC is satisfied with the installation and Babergh's share of the costs is deposited in NPC's account.

Bank Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	30/07/21	£100.00				
Premium Accounts	30/07/21	£59,626.89	-£5,156.19	£84,817.59	£19,934.51	£0.00
Tracker Account	30/07/21	£1,165.08	£1,165.08	£0.00	£0.00	£0.00
		£60,891.97	-£3,991.11	£84,817.59	£19,934.51	

Actual vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£40,814.72				
Income			Expenditure			
Precept	£10,518.00	£10,518.00	Clerks Salary		£10,304.00	£5,150.82
Grants	£1,677.20	£13,262.82	Admin		£1,650.00	£537.26
Recycling	£400.00	£702.44	Donations		£800.00	£350.00
CIL	£0.00	£20,322.33	Annual Subscriptions		£425.00	£269.30
Bank Interest	£25.00	£1.34	Footpath Maintenance		£300.00	£0.00
VAT Repayment	£0.00	£352.64	Insurance		£1,135.00	£1,218.51
Other	£0.00	£2,880.00	Inspection		£415.00	£635.00
			Maintenance		£2,000.00	£702.67
			Projects		£1,500.00	£63,340.84
			CIL / Other	£30,431.35	£0.00	£6,540.38
			Village Hall		£300.00	£0.00
			VAT Paid		£0.00	£13,535.62
			Contingency		£0.00	£0.00
			NNP		£200.00	£565.00
Total	£12,620.20	£48,039.57	Total	£30,431.35	£19,029.00	£92,845.40
			Assets Carried Forward			-£3,991.11
Total		£88,854.29	Total			£88,854.29

Signed _____

Date _____

Newton Parish Council adopted the General Power of Competence on the 13th May 2020

NEWTON PARISH COUNCILMinutes of Meeting held on 13th October 2021 at Newton Village Hall**Appendix C Planning Status**

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
	Planning Appeal APP/D3505/W/21/3267312 for Old Joes Driving Range, Great Cornard	21/046b	No Comment	
DC/21/01451	Rotten Row Farm Rotten Row - Continued use of buildings for agricultural, industrial and commercial purposes.	21/071a	Objected	
DC/21/02694	Fairways, The Green - Erection of 1No dwelling (following demolition of existing dwelling and outbuildings).	21/114a	Support	
DC/21/02764	Chilton Woods Mixed Development, Land North Of Woodhall Business Park - Reserved Matters application for Residential Phase 1 (matters relating to Appearance, Landscaping, Layout and Scale) comprising erection of 200 no. dwellings, residential amenities, open space, parking and associated development and Discharge of Conditions.	21/114c	No Comment	Permission 01/09/2021
DC/21/04056	Chilton Woods Mixed Development To North Of Woodhall Business Park, Sudbury - Discharge of Conditions Application for B/15/01718- Condition 30 (Construction Environmental Management Plan)	21/152a	No Comment	
DC/21/04484	Glencoe, Sudbury Road Newton - Erection of detached garage and boundary wall together with alteration of existing vehicular crossover.	21/152b	Support	Permission 04/10/2021

End of Appendices

Signed _____

Date

Newton Parish Council adopted the General Power of Competence on the 13th May 2020