

**NEWTON PARISH COUNCIL**

Minutes of meeting held on 14<sup>th</sup> April 2021 via Videoconference

**Present:** Councillors Paul Presland (Chairman), Russell Bower, David Everett, Rita Schwenk, Laura Smith, Phil Taylor and Sue Vince.

**Attending:** Lee Parker (Babergh District Council), James Finch (Suffolk County Councillor), Dave Crimmin (Clerk) and 2 members of public.

**21/064 Apologies for Absence**

No apologies required.

**21/065 Declaration of Interests and Requests for Dispensation**

Cllr Taylor declared a Pecuniary interest in item 21/071a as he has a business association with the applicant and left the meeting while the item was discussed. No requests for dispensation had been received.

**21/066 Minutes of Meeting held on 29<sup>th</sup> March 2021**

The minutes of the meeting were approved by the councillors who resolved that the minutes should be digitally signed by the Chairman as a correct record.

**21/067 Public Forum**

Two members of the public spoke on behalf of their residents associations opposition to the proposals for item 21/071a. They considered that an industrial usage of the barn was not appropriate due to highway safety, damage to verges and golf course, increased traffic and industrial abuse in an agricultural area. The councillors reviewed James Finch's previously circulated report and he updated councillors on the Bramford to Twinstead consultation, COVID-19, a Rapid Testing Centre, Broadband plans, ANPR now being launched across Suffolk, Healing Woods and adoption.

Lee Parker updated councillors on COVID Start-up Grants, Bramford to Twinstead consultation, Babergh's scheme to offer trees, hedges and wildflower seeds to parishes.

Cllr Presland will represent Newton on the parish liaison group which plans to create a collective response to the Bramford to Twinstead consultation. Babergh's scheme to supply trees etc to be on the May agenda.

**21/068 Emails circulated**

Following a review of the emails circulated by the Clerk since the last meeting there were no actions requested of the Clerk.

**21/069 Clerk's Report**

Following a review of the Clerk's report (Appendix A) there were no further actions requested by the councillors.

**21/070 Finance**

- a. All cheques signed and due for signing, as itemised in the RFO Report (Appendix B) were authorised by the councillors.
- b. The councillors reviewed and resolved that the CIL return (Appendix C) be sent to Babergh.
- c. The correspondent for the council bank accounts is still to be changed to the Clerk.

Signed \_\_\_\_\_

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**21/071 Planning**

- a. The councillors reviewed **Planning Application DC/21/01451 Rotten Row Farm, Rotten Row** - Continued use of buildings for agricultural, industrial and commercial purposes and resolved (Cllr Vince abstaining) to strongly object to the application on the following grounds:
- Newton's emerging Neighbourhood Plan (currently at Regulation 16 Submission stage) has designated the Golf Course and common land as Local Green Spaces as follows:

**POLICY NEWT 4: LOCAL GREEN SPACES**

1. The following areas shown on map 5 and on the Policies Map are designated as Local Green Spaces:

- Newton Green village playing field and play spaces
- Newton Green Golf Course / common land
- Newton allotments
- All Saints Church churchyard.

2. Proposals for development on a Local Green Space will only be permitted in very special circumstances or where the function or character of the local green space will clearly be enhanced.

The councillors do not consider that the proposal for an industrial unit will enhance the function or character of this Local Green Space.

- From the application it is not possible to understand the Class of Use, the Types of Business being able to operate or the hours of operation being proposed.
  - Whilst the councillors expect agricultural vehicles to use this area and the access roads, the high number of vehicle movements to the existing industrial site operating at the barn is not sustainable on the access roads to the A134.
  - There are already grave concerns over the highway safety of the existing vehicles accessing the site. Any increase on the number of vehicles is unacceptable.
  - The area is already suffering from the illegal operation at the site with abandoned vehicles, excessive noise and industrial odours impacting on the environment.
  - The proposed continuation of the existing illegal industrial use is not acceptable for this rural location.
- b. No further planning application had been received since the agenda was posted requiring a response before the next meeting.
- c. The councillors reviewed the status of previous applications, appeals and enforcement referrals (Appendix D).

**21/072 Recreation Ground**

Cllr Presland updated councillors on the MUGA and it was agreed that:

- The mound by the MUGA will be reshaped
- Tennis 2000 will rotovate the area around and paint the surface of the MUGA in the next couple of weeks
- NPC will re-seed the rotovated area and Cllr Taylor will organise the seed
- There is no need for storage of the tennis net at the current time.

Cllr Everett reported that since the 29<sup>th</sup> March the MUGA had 43 bookings totalling 49 hours from 23 registered users.

Signed \_\_\_\_\_

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Cllr Presland updated councillors that All Play Solutions now plan to refund NPC of their deposit by the end of April. A site meeting with Wicksteed to finalise the plan for the play equipment is planned for the 20<sup>th</sup> April at 10.30am.

**21/073 Neighbourhood Plan**

Cllr Presland reported that there was no further update from Babergh on the NP.

**21/074 Little Cornard Neighbourhood Plan**

The councillors reviewed the Regulation 14 Pre-Submission draft of the Little Cornard NP and resolved to support its progress.

**21/075 Speed Sign**

With the new posts now installed, Cllr Bower will now arrange the purchase of jubilee clips and a further bracket for the installation of the SID. He will produce a Risk Assessment for the installation and movement of the SID between the two locations.

**21/076 Assets**

- The Tree Warden will replace the commemorative tree.
- The councillors resolved that the Clerk purchase a new dog bin and contract the Community Wardens to install it on NPC's behalf
- Work on refurbishing the Village Sign and the Church road sign is being progressed by the volunteer.
- NPC are still awaiting the proposals for the replacement bus shelter from SCC.

**21/077 Electricity Supply to Recreation Ground**

There will be a site meeting with the electrical contractor at the end of April and the works will commence on the 4<sup>th</sup> May 2021.

**21/078 Policies**

The councillors reviewed the following policies and procedures:

- Protocol for Reporting of Meetings
- Statement of Community Engagement Policy
- Health and Safety General Statement of Policy.

and resolved their re-adoption.

**21/079 Village Hall and Trust updates**

Cllr Taylor updated councillors on a recent Trust meeting where signage for the playingfield had been agreed so that golf practice would continue for village residents and golf club members in a safe manner. No meeting of the Village Hall had been held but Cllr Schwenk was asked to get confirmation from the VHMC if the hall would be available from June onwards for NPC meetings..

**21/080 Questions to the Chair**

The councillors requested the Clerk to send NPC's condolences to the Queen over the passing of HRH Philip Duke of Edinburgh. A litter pick should be discussed at the May meeting and a new "Cars for Sale" warning sign is required for the layby. The Alston development has started.

Signed \_\_\_\_\_

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The councillors agreed to hold the next meeting on Wednesday 5<sup>th</sup> May 2021 at 7.30pm so that it can be held over Zoom.

**The meeting closed at 9.40 pm.**

**Appendix A Clerk's Report**

Minute	Action	Complete ✓
20/265	Response sent to resident, but unfortunately his reply did not take kindly to the information supplied. Councillors to review policy.	
20/290	Signage requirements for All Play Solutions is outstanding.	
21/040	Minutes sent to Newsletter and updated on website.	✓
21/044	Street name sent to developer.	✓
21/045 a	Payments made to suppliers, individuals and organisations.	✓
21/045 c	Wrote to David Gotts re award of footpath contract.	✓
21/045 d	Donation sent to Newton PCC.	✓
21/046	Planning response(s) sent to Babergh.	✓
21/048	Guide put on MUGA page of website.	✓
21/048	Installation inspection undertaken.	✓
21/050	Babergh approved ne dog bin location.	✓
21/052	Meeting arranged with electrical contractor.	✓
21/053	Adopted policies on website.	✓
21/058	Minutes sent to Newsletter and updated on website.	✓
21/061	Purchase order exchanged with Wicksteed.	✓
		✓
<b>Clerk's Delegated Power</b>		
	Engaged contractor for FFE installation inspection.	
<b>Clerk Hours</b>		
	Up until 4th April 2021 - 720.75 hours worked / 735 hours paid.	

**Appendix B RFO Report****Payments**


14/04/2021	Anglian Inspection Services	Installation report for FFE	£192.00
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Signed \_\_\_\_\_

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**NEWTON PARISH COUNCIL**Minutes of meeting held on 14<sup>th</sup> April 2021 via Videoconference**Appendix C CIL Return**

<b>Newton Parish Council</b>		
<b>Community Infrastructure Levy</b>		
<b>Reporting Year 1st April 2020 to 31st March 2021</b>		
A	Total CIL Income carried over from previous year	£24,448.12
B	Total CIL income received (receipts)	£18,170.38
C	Total CIL spent (expenditure)	£12,187.15
D	Total CIL repaid following payment notice	£0.00
E	<b>Total CIL retained at year-end (A+B-C-D)</b>	<b>£30,431.35</b>
CIL Expenditure		
	Item / Purpose	Amount Spent
	Speed Indicator Device	£2,187.15
	MUGA & Forever Fit Equipment	£10,000.00
	<b>Total Spent</b>	<b>£12,187.15</b>
Signed	 DF Crimmin	Parish Clerk
Signed	Paul Presland	Chairman
31st March 2021		

Signed \_\_\_\_\_

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**Appendix D Planning Status**

DC/20/03810	Perrywood Garden Centre, Newton Road - Erection of a new garden centre building (Use Class A1) including restaurant, enclosed and open canopies and outdoor sales area. Erection of a glasshouse and store. Partial demolition of and erection of an extension to the existing garden centre building (to be used for Use Classes A1 and B1). Erection of a replacement potting shed. External alterations of the existing barn. Erection of electricity sub-stations and an electricity distribution building. Provision of landscaping, car parking areas, wildlife area and outdoor events space.	20/250a	Support	
DC/20/05183	Chilton Woods Mixed Development Land, North Of Woodhall Business Park, Sudbury - Reserved matters application for Phase 1 (Infrastructure) (matters relating to layout, scale, appearance and landscaping) for the installation of site wide infrastructure, including spine road, sustainable drainage scheme and associated services, infrastructure, landscaping and ecological enhancements details pursuant to Outline Planning Permission ref. B/15/01718, dated 29th March 2018 (Outline application (with all matters reserved except for access) - Erection of up to 1,150 dwellings (Use Class C3); 15ha of employment development (to include B1, B2 and B8 uses, a hotel (C1), a household waste recycling centre (sui generis) and a district heating network energy centre); village centre (comprising up to 1,000m2 Gross Floor Area (GFA) of retail floor space (A1, A2, A3, A4 and A5), village hall (D2), workspace (B1a), residential dwellings (C3), primary school (D1), pre-school (D1) and car parking); creation of new vehicular access points and associated works; sustainable transport links; community woodland; open space (including children's play areas); sustainable drainage (SuDS); sports pavilion (D2) and playing fields; allotments; and associated ancillary works.)	20/287b	No Comments	
DC/20/04875	Hurrells Farm, Boxford Lane - Application for Listed Building Consent - Conversion of and extension to outbuildings to form 1No dwelling and alterations to vehicular access.	20/287d	Support	
DC/20/04874	Hurrells Farm, Boxford Lane - Conversion of and extension to outbuildings to form 1No dwelling and alterations to vehicular access.	20/287d	Support	
DC/21/00483	Site Of Former Red House Farm, Sudbury Road - Erection of 1 No bungalow (amended scheme to replace plots 8 and 9 of approved DC/20/03337).	21/027a	Support	Permission 25/03/2021
DC/20/05183	Adjoining Parish Chilton Woods Mixed Development, Land North Of Woodhall Business Park, Sudbury. Following receipt of further information, NPC has an opportunity to comment further if it wishes.	21/027b	No Comment	
DC/21/00941	Valley Farm, Valley Road - Application for Listed Building Consent - Works to facilitate change of use and conversion of a 3 bay curtilage listed timber frame barn, with midstrey and lean to, from agricultural to 1no. residential (C3) dwelling.	21/046a	Support	
DC/21/00940	Valley Farm, Valley Road - Change of use of a 3 bay curtilage listed timber frame barn, with midstrey and lean to, from agricultural to 1no. residential (C3) dwelling and associated building operations to facilitate conversion.	21/046b	Support	
	Planning Appeal APP/D3505/W/21/3267312 for Old Joes Driving Range, Great Cornard	21/046b	No Comment	
DC/21/01460	Chilton Woods Mixed Development, Land North Of Woodhall Business Park - Discharge of Conditions Application for B/15/01718- Condition 8 (Design Code)		No Comment	

**End of Appendices**

Signed \_\_\_\_\_

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