

NEWTON PARISH COUNCIL

Minutes of Meeting held on 14th June 2023 at Newton Village Hall

Present: Councillors David Everett (Chairman), Ian Cole, Louise Evers, Rita Schwenk and Laura Smith.

Attending: Lee Parker (Babergh District Councillor), James Finch (Suffolk County Councillor) and Dave Crimmin (Clerk).

23/116 Apologies for Absence

Cllr Taylor (holiday) sent his apologies.

23/117 Declaration of Interests and Requests for Dispensation

No interests were declared and no request for dispensation had been received.

23/118 Minutes of Meeting held on 17th May 2023

The minutes of the meeting were approved by the councillors, who resolved that the minutes should be signed by the Chairman as a correct record.

23/119 Public Participation

The councillors reviewed James Finch's previously submitted report and he updated councillors on the additional Ukrainian refugee support, waste collection and fostering and adoption. He will follow up on the repair to the culvert (23/038) and the enforcement action relating to the quarry works off Valley Road. Lee Parker updated councillors on the formation of Babergh's cabinet and Newton's planning applications.

23/120 Emails circulated

The councillors reviewed an email from a resident who wanted to understand if there were plans to leave the Recreation Ground uncut in order to improve diversity. The Recreation Ground is owned by Newton Green Trust (NGT) and NPC has permission to have the play equipment, MUGA and fitness equipment in the field. As part of the agreement, NPC maintains the grass and hedging around its equipment, benches and picnic tables. NPC considers that the areas around its equipment should be cut so that it can maintain the correct H&S policy for adults, children and dogs using the area. The remainder of the field is maintained by NGT and the council agreed to pass the correspondence to them so that they can communicate with the resident.

23/121 Clerk's Report (Appendix A)

The Clerk was asked to write again to the household in Rotten Row (23/074) and the bench is to be located on the raised ground between the MUGA fencing and the zip wire in the Recreation Ground (23/090c). They also requested that one bench be moved to be inside the under-7 fenced play equipment area.

23/122 Finance

- a. All payments made and due for authorisation, as itemised in the RFO Report (Appendix B) as well as a payment to Flowers Groundcare for £100 were authorised by the councillors. The councillors also noted the income received since the last meeting, the reconciliation of accounts, the Statement of Accounts vs Budget and the spending commitment.
- b. The councillors resolved to purchase a new green litter bin for Plampin Close with a budget of £340 + VAT from CIL receipts.

23/123 Planning

- a. The councillors reviewed **Planning Application DC/23/02254 17 Church Road** - Erection of porch extension and resolved to support the application.

Signed _____

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- b. No further planning application had been received since the agenda was posted requiring a response before the next scheduled meeting.
- c. The councillors reviewed the status of previous applications, appeals and enforcement referrals (Appendix C).

23/124 Newton Footpaths

No further update on this matter.

23/125 Allotments

The councillors reviewed the update from the solicitor and expect the contract to be forwarded shortly.

23/126 Parish Infrastructure Investment Plan (PIIP)

The councillors agreed that the draft PIIP be adopted by NPC. A copy will be sent to Babergh and the projects identified in the plan will now be included in NPC's Year Plan for 2023 to 2024.

23/127 Traffic Calming

The Clerk reported that SCC Highways had confirmed that they will not support having a SID located permanently on the two posts at each end of Newton's 30mph zone. The suggestion from SCC Highways for Newton to take part in the ANPR pilot scheme will be investigated by James Finch, as to the best of his knowledge, Newton had been put forward for the pilot 18 months ago.

23/128 NPC communication options

The councillors reviewed a plan for a bi-monthly email subscription service to Newton residents, giving an overview of NPC matters. The councillors agreed to the scheme starting in July, subject to the resident's request for the service being in accordance with NPC's GDPR guidelines.

23/129 Village Hall and Trust updates

No Trust report was presented. The Village Hall Committee are meeting next week.

23/130 Walk of the Parish

The councillors agreed on their individual responsibilities for keeping an eye on the village assets and services as follows:

- Grit, dog and litter bins, benches in the parish (except Recreation Ground) - Cllr Smith
- Allotments - Cllr Cole
- SID - all
- Recreation Ground - Cllr Evers
- Footpaths - Cllrs Schwenk & Cole
- MUGA tennis booking system - Cllr Everett
- Road and grass-cutting issues - all
- Trust assets - Cllr Taylor.

23/131 Councillor Training

Cllrs Everett's Chairman training course has been booked and Cllrs Cole and Evers councillor training will be booked in the coming weeks. Cllr Smith's Chairman course will be booked later in the year.

23/132 NPC Year Plan

The councillors reviewed and agreed on the NPC Year Plan for 2023 to 2024.

23/133 Questions to the Chair

The bench by Saracens Pond and the bus shelter near Links View need to be cleared of weeds

Signed _____

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NEWTON PARISH COUNCIL**Minutes of Meeting held on 14th June 2023 at Newton Village Hall****23/134 Next Meeting**

The next Meeting of NPC will be held on Wednesday 12th July 2023 starting at 7.30 pm in the Village Hall.

The meeting closed at 9.22 pm.

Appendix A Clerk's Report

Minute	Action	Complete ✓
22/114 b	BWB have now been given instructions to proceed with the allotment land transfer.	
22/117	Awaiting NGT confirmation of location of defibrillator at Little Green.	
23/038	James Finch and Lee Parker chased re culvert damage.	
23/045	Community Wardens cut back hedge in Sudbury Road overgrowing pavement. Have now sent invoice to owner for the Community Warden and postage costs.	✓
23/074	Reviewed paint on an item of play equipment. No action at this time.	✓
23/074	Wrote to the householder in Rotten Row regarding pipe.	
23/076	Website and SALC updated regarding NPC Chairman.	✓
23/077	Website and SALC updated regarding NPC Vice Chairman.	✓
23/080	SALC updated re NPC's readoption of GPoC.	✓
23/082	Minutes sent to BRN and updated on website.	✓
23/083	Website update with members of HR & Standards committees.	✓
23/084	Outside bodies updated with NPC's representatives.	✓
23/085	Letter of engagement sent to Heelis & Lodge.	✓
23/088	Wrote to Gt Cornard PC re footpath.	✓
23/090 a, b	Payments made to suppliers, individuals and organisations. £20,000 transferred to Savings account.	✓
23/090 c	Three picnic tables and three benches installed in playing field. Location of final bench to be agreed by councillors	
23/090 d	Cabinet installed in Village Hall	✓
23/091	Planning responses sent to Babergh.	✓
	Clerk's Actions & Delegated Power	
	Litter bin removed from Plampin Close due to damage to base.	
	Clerk Hours	
	Up until the 4th June 2023 - 108 hours paid / 116 hours worked.	

Signed _____

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NEWTON PARISH COUNCILMinutes of Meeting held on 14th June 2023 at Newton Village Hall**Appendix B RFO Report****Unity Receipts & Payments 2023 / 2024**

Date	Details	Power	Receipts	Payments
18/05/23	Transfer from Current		20,000.00	0.00
18/05/23	Transfer to Savings		0.00	20,000.00
31/05/23	Sudbury Office Supplies - Cabinet	Localism Act 2011 ss 1 to 8	0.00	209.84
14/06/23	ElanCity - SID packaging	Localism Act 2011 ss 1 to 8	0.00	60.05
14/06/23	ElanCity - SID repair	Localism Act 2011 ss 1 to 8	0.00	528.64
14/06/23	Glasdon - Picnic tables & benches	Localism Act 2011 ss 1 to 8	0.00	6,637.76
14/06/23	DF Crimmin - Salary April to June	Localism Act 2011 ss 1 to 8	0.00	2,296.40
14/06/23	DF Crimmin - WFHA April to June	Localism Act 2011 ss 1 to 8	0.00	78.00
14/06/23	HMRC - Clerk Tax	Localism Act 2011 ss 1 to 8	0.00	574.00
14/06/23	HMRC - Ers NI	Localism Act 2011 ss 1 to 8	0.00	82.16

Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Unity Current Account	02/06/23	£16,273.69	£6,016.68	£10,257.01	£0.00	£0.00
Unity Trust Savings Account	31/05/23	£45,119.67	£45,119.67			£0.00
		£61,393.36	£51,136.35	£10,257.01	£0.00	

Budget v's Actual

	Budget	Actual		Reserves	Budget	Actual
Assets B/F		£45,116.29				
Income			Expenditure			
Precept	£18,242.81	£9,121.41	Clerks Salary		£12,011.23	£2,952.56
Grants	£177.20	£0.00	Clerk's Pension		£1,260.48	£0.00
Recycling	£500.00	£263.36	Admin		£2,000.00	£78.00
CIL	£0.00	£4,836.56	Donations		£800.00	£0.00
Bank Interest	£50.00	£0.00	Annual Subscriptions		£485.00	£275.01
VAT Repayment	£0.00	£3,599.17	Footpath Maintenance		£400.00	£0.00
Other	£0.00	£0.00	Insurance		£1,500.00	£0.00
			Inspection		£563.00	£220.00
			Maintenance		£500.00	£0.00
			Projects		£500.00	£0.00
			CIL	£27,523.93	£5,842.00	£6,904.06
			Village Hall Hire		£390.00	£0.00
			VAT Paid		£0.00	£1,370.81
			NNP		£0.00	£0.00
Total	£18,970.01	£17,820.50	Total	£27,523.93	£26,251.71	£11,800.44
			Assets Carried Forward			£51,136.35
Total		£62,936.79	Total			£62,936.79

Project Committed Spending						
Meeting Date	Minute	Supplier	Cost Net	VAT	Total	Budget
15/06/22	22/114b	BWB	£758.00	£151.00	£909.00	CIL
15/06/22	22/113	Sudbury TC	£185.00	£37.00	£222.00	CIL
			£943.00	£188.00	£1,131.00	

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NEWTON PARISH COUNCILMinutes of Meeting held on 14th June 2023 at Newton Village Hall**Appendix C Planning Status**

BDC Ref	Application	NPC Ref	NPC Response	BDC Response
DC/22/06324	Chilton Woods Mixed Development To North Of Woodhall Business Park - Discharge of Conditions Application for B/15/01718- Condition 30 (Construction Environmental Management Plan).	23/009b	No comment	
APPEAL	APP/D3505/W/22/3310476 - Rotten Row Farm, Rotten Row - Refusal of application for the "Continued use of buildings for agricultural, industrial and commercial purposes."	23/047c	All objections still stand.	
DC/23/01081	Fairways, The Green - Erection of 1No dwelling (following demolition of existing annexe and outbuildings).	23/066a	Object	
DC/23/01144	Land West Of Blacksmith Close, Sudbury Road - Erection of 9No dwellings.	23/066b	Object	REFUSED 16/05/2023
DC/23/01760	Land Adjacent To Assington Road - Application for Outline Planning Permission (Access points to be considered, Appearance, Layout, Landscaping and Scale reserved) Town and Country Planning Act 1990 (as amended) - Erection of 9 no. dwellings (including 4 no. affordable).	23/091a	Object	
DC/23/01859	14 Church Road - Erection of two-storey side and single-storey rear extensions and front porch.	23/091b	Support	

End of Appendices

Signed _____

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